

**PERSON COUNTY BOARD OF COMMISSIONERS**  
**MEMBERS PRESENT**

**APRIL 3, 2017**  
**OTHERS PRESENT**

Tracey L. Kendrick  
Gordon Powell  
Jimmy B. Clayton  
Kyle W. Puryear  
B. Ray Jeffers

Heidi York, County Manager  
C. Ronald Aycock, County Attorney  
Brenda B. Reaves, Clerk to the Board

The Board of Commissioners for the County of Person, North Carolina, met in regular session on Monday, April 3, 2017 at 7:00pm in the Person County Office Building Auditorium.

Chairman Kendrick called the meeting to order. Vice Chairman Powell gave an invocation and Commissioner Puryear led the group in the Pledge of Allegiance.

**DISCUSSION/ADJUSTMENT/APPROVAL OF AGENDA:**

A **motion** was made by Commissioner Puryear and **carried 5-0** to approve the agenda.

**PUBLIC HEARING REGARDING APPLICATION FOR SOLID WASTE DISPOSAL FRANCHISE ORDINANCE FOR THE UPPER PIEDMONT REGIONAL LANDFILL IN PERSON COUNTY OWNED AND OPERATED BY REPUBLIC SERVICES OF NC, LLC:**

Chairman Kendrick announced the following procedures for the Public Hearing regarding Application for Solid Waste Disposal Franchise Ordinance for the Upper Piedmont Regional Landfill in Person County owned and operated by Republic Services of NC, LLC:

- 1 The proponents of the proposition before the Board shall be allowed a total of 60 minutes to present testimony and arguments in favor of the issue. The allocation of time among proponents may be agreed to by the several proponents. If not so determined, the available time will be allocated to each speaker according to an equitable schedule determined by the Chair of the Board of Commissioners.
- 2 The opponents of the proposition before the Board shall be allowed a total of 60 minutes to present testimony and arguments against the issue. The allocation of time among opponents may be agreed to by the several opponents. If not so determined, the available time will be allocated to each speaker according to an equitable schedule determined by the Chair of the Board of Commissioners.

**April 3, 2017**

Chairman Kendrick urged the Board of Commissioners to listen to the public comments refraining from commenting so that the citizens may have the full allotment of time. Chairman Kendrick asked the audience to be respectful of each speaker's comments. Following the close of the public hearing, Chairman Kendrick said a vote would be taken at this meeting. The Board will consider the Franchise Ordinance at its April 17, 2017 meeting, and then again on May 1, 2017, if a second vote is required. Chairman Kendrick asked County Attorney, Ron Aycock to explain the details of the Application for Solid Waste Disposal Franchise Ordinance.

Mr. Aycock stated the technical explanation for the purpose of the public hearing noting the process started with an application from Republic for a franchise. The existing franchise expires June 30, 2017. Mr. Aycock said the process would bring two actions before the Board of Commissioners for consideration. The first action would be to enact a Franchise Ordinance and the second action would be a contract with Republic. Mr. Aycock stated the current contract provides that it may be extended in yearly installments for each of the next ten years. Mr. Aycock noted the only issue before the Board at this meeting was to conduct the public hearing for public comments related to the proposed Franchise Ordinance. The franchise time period before the Board is ten years. The area to be served by the franchisee in the franchise is the same as it is in the existing franchise; an area of sixty miles from the landfill. The volume authorized to be disposed is the same as in the current franchise which is 660 tons per day. Mr. Aycock stated the application before the Board is neither an expansion of the area to be served nor an expansion of the volume. Mr. Aycock noted that if the General Assembly changes regulations, there is a provision in the franchise in the event the law gets changed. Mr. Aycock said there were no substantial differences in the proposed franchise over the existing franchise.

A **motion** was made by Commissioner Puryear and **carried 5-0** to open the duly advertised public hearing regarding Application for Solid Waste Disposal Franchise Ordinance for the Upper Piedmont Regional Landfill in Person County owned and operated by Republic Services of NC, LLC.

**Proponents** that appeared before the board included the following:

Mr. Gregory Duhon, General Manager and Operator of five landfills for Republic Services of 9650 Oxford Road, Rougemont,

Ms. Patricia "PJ" Gentry of 541 Byrd Creek, Hurdle Mills, and

Mr. Leigh Woodall of 200 Reade Drive, Roxboro.

**Opponents** appearing before the board included the following:

Mr. R.T. Buchanan of 100 Surl Mt. Tirzah Road, Timberlake,

Mr. John Runkle of 2121 Damascus Church Road, Chapel Hill, Attorney for PC PRIDE in this matter,

Ms. Pat Hill of 916 Mann Oakley Road, Rougemont,

Ms. Marjorie Palmer of 219 Hill Country Road, Rougemont,

Ms. Frances Blalock of 1504 Surl Mt. Tirzah, Timberlake,

Ms. Betty Blalock of 144 Tirzah Ridge, Rougemont,

Mr. Aaron Puryear of 12687 Virgilinia Road, Roxboro,

Mr. Jason Torian of 959 Mollie Mooney Road, Roxboro and a member of the Environmental Issues Advisory Committee and the Environmental Club of Helena Elementary School, and

Mr. Jay Jennings of 155 High Rock Road, Hurdle Mills.

In addition, there were written comments delivered to the Clerk prior to the meetings from:

Ms. Flora Peed of 10215 Oxford Road, Rougemont, and

Mr. Kenneth Hill of 916 Mann Oakley Road, Rougemont.

A **motion** was made by Commissioner Puryear and **carried 5-0** to close the public hearing regarding Application for Solid Waste Disposal Franchise Ordinance for the Upper Piedmont Regional Landfill in Person County owned and operated by Republic Services of NC, LLC.

**INFORMAL COMMENTS:**

There were no individuals appearing before the Board for informal comments.

**April 3, 2017**

**DISCUSSION/ADJUSTMENT/APPROVAL OF CONSENT AGENDA:**

A **motion** was made by Vice Chairman Powell and **carried 5-0** to approve the Consent Agenda with the following items:

- A. Approval of Minutes of March 20, 2017, and
- B. Budget Amendment #17.

**NEW BUSINESS:**

**RECOMMENDED CAPITAL IMPROVEMENT PLAN FOR FY 2018-2022:**

County Manager, Heidi York presented to the Board the Recommended Capital Improvement Plan (CIP) for Fiscal Years 2018-2022. Ms. York stated the CIP is a planning tool for implementing large, capital projects. The CIP includes projects costing \$50,000 or greater from county departments, Piedmont Community College and Person County Schools. Ms. York noted capital needs for the Museum and the Senior Center as county-owned facilities are also included.

Ms. York further noted the Recommended CIP document paves the way for the Recommended Budget as it will provide an estimate of funding needed for capital projects and anticipates impacts on operating costs as well. These capital projects span the next five fiscal years with the upcoming fiscal year (FY18) being the only year where a funding commitment is needed from the Board.

Ms. York said the CIP expenditures approved for the current fiscal year was \$8.5M, largely due to the acquisition of the new Senior Center site and the construction of the public safety towers. She told the Board that her Recommended CIP for Fiscal Year 2018 was \$2.4M, all funded through the General Fund, and with no financings planned. Included in the \$2.4M but not listed in the CIP Recommended document was a project for Person County Schools for a Facilities and Use Audit costing \$120,000.

Ms. York further noted that according to the Board's Budget Calendar, the CIP was scheduled to be adopted at the Board's meeting on April 17, 2017.

Ms. York asked the Board to provide staff with feedback and offered to the Board the availability of staff to further discuss any projects.

The following pages illustrate the CIP as presented to the Board:

**Person County  
Capital Improvement Plan (CIP)  
2018-22  
Recommended - Funding Schedule**

	Current Year 2016-17	Budget Year 2017-18	Planning Year 2018-19	Planning Year 2019-20	Planning Year 2020-21	Planning Year 2021-22	TOTAL REVENUE SOURCES
<b>Sources of Revenue:</b>							
<b>Revenues:</b>							
General Fund Contribution	2,138,942	1,886,353	2,540,436	1,761,842	1,687,224	1,618,867	11,633,664
CIP Project Fund Balance	75,000	220,000	130,000	-	125,000	75,000	625,000
PARTF Grant	-	135,470	-	-	-	-	135,470
Debt Proceeds - Public Safety & Broadband Towers Project	3,973,600	-	-	-	-	-	3,973,600
Debt Proceeds - Person County Senior Center Project	2,285,000	-	-	-	-	-	2,285,000
<b>Total Sources of Revenue:</b>	<b>8,472,542</b>	<b>2,241,823</b>	<b>2,670,436</b>	<b>1,761,842</b>	<b>1,812,224</b>	<b>1,693,867</b>	<b>18,652,734</b>
<b>Project Costs for County:</b>							
<b>Information Technology:</b>							
Relocate IT department	-	97,000	-	-	-	-	97,000
<b>Tax Office:</b>							
Appraisals and Collections software	375,000	375,000	-	-	-	-	750,000
<b>General Services:</b>							
New Roof - General Services Maintenance Building	35,537	-	-	-	-	-	35,537
New Roof - Library	72,986	-	-	-	-	-	72,986
New Roof - Allensville, Helena, HM, Longhurst, Mayo parks	114,582	-	-	-	-	-	114,582
New Roof - Airport Terminal	40,770	-	-	-	-	-	40,770
Boiler Replacement - LEC	-	85,000	-	-	-	-	85,000
New Roof - Courthouse	-	120,741	-	-	-	-	120,741
New Roof - Bushy Fork, Mt. Tirzah	-	-	64,764	-	-	-	64,764
New Roof - EMS- Barden Street	-	-	-	153,375	-	-	153,375
New Roof - EMS- Helena	-	-	-	119,100	-	-	119,100
New Roof - Library	-	-	-	-	75,935	-	75,935
New Roof - Grounds Maintenance	-	-	-	-	69,744	-	69,744
New Roof - Helena gym	-	-	-	-	202,876	-	202,876
New Roof - Animal Services complex	-	-	-	-	190,537	-	190,537
New Roof - Mayo Park	-	-	-	-	-	96,482	96,482
New Roof - Elections/IT	-	-	-	-	-	110,937	110,937
New Roof - Inspections	-	-	-	-	-	105,853	105,853
<b>Emergency Management Services:</b>							
<b>Public Safety/Broadband</b>							
Tower Construction	1,164,000	-	-	-	-	-	1,164,000
VIPER Radios	920,600	-	-	-	-	-	920,600
VHF Equipment	1,500,000	-	-	-	-	-	1,500,000
Planning and Consulting	179,000	-	-	-	-	-	179,000
Broadband Consulting & Grant Program	150,000	-	-	-	-	-	150,000
Issuance costs	60,000	-	-	-	-	-	60,000
Contingency funds	100,000	-	-	-	-	-	100,000
EMS: Construct storage facility	-	-	-	-	-	150,000	150,000
<b>Animal Services:</b>							
Resurface floors	62,800	-	-	-	-	-	62,800
Install A/C	82,500	-	-	-	-	-	82,500
<b>Economic Development:</b>							
<b>Fiber Project</b>							
Project Management	-	270,868	426,403	157,876	-	-	855,147
Engineering and Construction	-	632,024	973,941	326,378	-	-	1,932,343

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<b>Recreation, Arts &amp; Parks:</b>							
Athletic field light and pole upgrades	-	-	50,000	50,000	55,000	52,000	207,000
Light Replacement - Bushy Fork	-	-	-	-	57,739	-	57,739
Olive Hill - construct outside restrooms	-	-	-	-	63,250	-	63,250
Kirby Auditorium - seating replacements	-	-	-	-	-	85,000	85,000
<b>Person Industries/Material Recycling Facility:</b>							
PCRC/PI Merger	-	-	758,560	-	-	-	758,560
Set-asides for future projects	10,000	100,000	-	-	-	-	110,000
<b>Total County Projects:</b>	<b>4,867,775</b>	<b>1,680,633</b>	<b>2,273,668</b>	<b>806,729</b>	<b>715,081</b>	<b>600,272</b>	<b>10,944,158</b>
	<b>Current Year 2016-17</b>	<b>Budget Year 2017-18</b>	<b>Planning Year 2018-19</b>	<b>Planning Year 2019-20</b>	<b>Planning Year 2020-21</b>	<b>Planning Year 2021-22</b>	<b>TOTAL PROJECT COSTS</b>
<b>Project Costs for PCC:</b>							
<b>Piedmont Community College (PCC):</b>							
Upgrade Campus HVAC system	72,000	-	-	-	-	-	72,000
Emergency Communication system	117,000	-	-	-	-	-	117,000
Acoustical Ceiling - Building S	-	60,000	-	-	-	-	60,000
New roof - Building D	-	183,297	-	-	-	-	183,297
New roof - Walkways	-	-	51,995	-	-	-	51,995
Balance HVAC system	-	-	-	100,000	-	-	100,000
Kitchen Equipment	-	-	-	55,000	-	-	55,000
New roof- Building L	-	-	-	115,113	-	-	115,113
Metal Canopy - Building S	-	-	-	-	125,000	-	125,000
Generator- Building S	-	-	-	-	-	60,000	60,000
Storage Facility	-	-	-	-	-	95,000	95,000
<b>Total PCC Projects:</b>	<b>189,000</b>	<b>243,297</b>	<b>51,995</b>	<b>270,113</b>	<b>125,000</b>	<b>155,000</b>	<b>1,034,405</b>
	<b>Current Year 2016-17</b>	<b>Budget Year 2017-18</b>	<b>Planning Year 2018-19</b>	<b>Planning Year 2019-20</b>	<b>Planning Year 2020-21</b>	<b>Planning Year 2021-22</b>	<b>TOTAL PROJECT COSTS</b>
<b>Project Costs for Public Schools:</b>							
<b>Public Schools:</b>							
Repave Bus Lot - PHS	90,000	-	-	-	-	-	90,000
ADA Upgrades - Oak Lane Elementary	75,000	-	-	-	-	-	75,000
ADA Upgrades - North Elementary	150,000	-	-	-	-	-	150,000
Chiller Replacement - PHS	300,000	-	-	-	-	-	300,000
New roof - North Elementary	223,925	-	-	-	-	-	223,925
New bleachers- NMS	-	85,000	-	-	-	-	85,000
New roof - School Maintenance	-	202,893	-	-	-	-	202,893
Valve Replacement- South Elementary	-	-	115,000	-	-	-	115,000
Elementary School Cameras	-	-	60,000	-	-	-	60,000
New roof - Early Intervention	-	-	169,773	-	-	-	169,773
Replace rooftop units- NMS	-	-	-	150,000	150,000	235,000	535,000
ADA improvements- Woodland	-	-	-	50,000	-	-	50,000
Window replacement- Woodland	-	-	-	285,000	-	-	285,000
Construct maintenance warehouse	-	-	-	-	500,000	-	500,000
Fire Alarm Replacement - NMS	-	-	-	-	-	150,000	150,000
Fire Alarm Replacement - SMS	-	-	-	-	-	160,000	160,000
New roof- SMS and North Elementary	-	-	-	-	-	168,595	168,595
Tennis court replacement- PHS	-	-	-	-	-	225,000	225,000
Set-asides for future projects	-	30,000	-	75,000	-	-	105,000
<b>Total Public Schools Projects:</b>	<b>838,925</b>	<b>317,893</b>	<b>344,773</b>	<b>560,000</b>	<b>650,000</b>	<b>938,595</b>	<b>3,650,186</b>

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<b>Project Costs for Non-Profit Agencies:</b>	<b>Current Year 2016-17</b>	<b>Budget Year 2017-18</b>	<b>Planning Year 2018-19</b>	<b>Planning Year 2019-20</b>	<b>Planning Year 2020-21</b>	<b>Planning Year 2021-22</b>	<b>TOTAL PROJECT COSTS</b>
<b>Person County Museum of History:</b>							
New roof - Long House & Medical Office	41,842	-	-	-	-	-	41,842
New roof - Main/Parsonage/Van Hook/Old Store/Tobacco Barn	-	-	-	-	322,143	-	322,143
<b>Person County Senior Center Project:</b>							
Acquisition	2,050,000	-	-	-	-	-	2,050,000
Renovation	69,445	-	-	-	-	-	69,445
A&E fees	133,635	-	-	-	-	-	133,635
Issuance costs	31,920	-	-	-	-	-	31,920
Contingency funds	250,000	-	-	-	-	-	250,000
<b>Set-asides for future projects</b>	-	-	-	125,000	-	-	125,000
<b>Total Non-Profit Agencies Projects:</b>	<b>2,576,842</b>	-	-	<b>125,000</b>	<b>322,143</b>	-	<b>3,023,985</b>
<b>Total Project Costs:</b>	<b>8,472,542</b>	<b>2,241,823</b>	<b>2,670,436</b>	<b>1,761,842</b>	<b>1,812,224</b>	<b>1,693,867</b>	<b>18,652,734</b>

*Note: Items highlighted below are projects associated with proposed debt financings.*

**2016-17 Person County Senior Center Project**

The County is scheduled to enter into a Private Placement General Obligation Bond Financing contract on April 20, 2017 for \$2.285M. The loan proceeds will cover the cost of acquisition, planning, improvements, and issuance costs for the Person County Senior Center.

**2016-17 Public Safety & Broadband Towers Project**

This project will improve public safety communication among VFD's, Sheriff, City Fire and EMS and ensure communication coverage for the entire county. In 2015, a feasibility study was completed which resulted in the recommendation to construct four, 300 foot towers and the installment of a Simulcast public safety communication system. Since then, the State Highway Patrol has offered to construct two of the towers. Funding for this project includes the cost of constructing the two remaining towers, purchasing VHF equipment, purchasing hand-held and vehicular radios, and implementation of a broadband grant program. The total project cost is estimated to be approximately \$3.97 million. The project is scheduled to be completed by Nov 2017. It is anticipated that the loan closing for this project would be scheduled sometime in FY18. However, this is subject to change depending upon the timing of when construction bids are received.

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<b>Sources of Revenue for Operating Impact Costs:</b>	<b>Current Year 2016-17</b>	<b>Budget Year 2017-18</b>	<b>Planning Year 2018-19</b>	<b>Planning Year 2019-20</b>	<b>Planning Year 2020-21</b>	<b>Planning Year 2021-22</b>	<b>TOTAL REVENUE SOURCES</b>
General Fund Revenues	50,000	615,226	615,795	616,308	532,563	519,978	2,949,870
Recycling sales (due to efficiency)	-	-	11,168	11,168	11,168	11,168	44,672
Recycling program service fees	-	-	17,920	44,800	44,800	44,800	152,320
Fiber Project-internet savings	-	-	2,160	2,160	2,160	2,160	8,640
<b>Total Sources of Revenue for Operating Impact Costs:</b>	<b>50,000</b>	<b>615,226</b>	<b>647,043</b>	<b>674,436</b>	<b>590,691</b>	<b>578,106</b>	<b>3,155,502</b>

  

<b>Operating Impact Costs:</b>	<b>Current Year 2016-17</b>	<b>Budget Year 2017-18</b>	<b>Planning Year 2018-19</b>	<b>Planning Year 2019-20</b>	<b>Planning Year 2020-21</b>	<b>Planning Year 2021-22</b>	<b>TOTAL PROJECT COSTS</b>
<i>Tax Office: Appraisals and Collections software</i>							
New maintenance contract	50,000	75,000	75,000	75,000	75,000	75,000	425,000
Existing maintenance contract	-	-	-	-	(35,000)	(35,000)	(70,000)
<i>PCRC/PI merger efficiencies</i>							
Personnel costs	-	(36,500)	(44,189)	(44,934)	(45,693)	(45,693)	(217,009)
Supplies and operating	-	-	(3,736)	(4,036)	(4,036)	(4,036)	(15,844)
Vehicles and equipment	-	-	(14,578)	(14,578)	(14,578)	(14,578)	(58,312)
<i>Animal Services - Install A/C</i>	-	4,000	4,000	4,000	4,000	4,000	20,000
<i>Public Safety &amp; Broadband Towers Project</i>							
Debt Service payments	-	369,267	361,627	353,987	346,347	337,707	1,768,935
<i>Fiber Project</i>							
Fiber Maintenance	-	-	10,200	20,904	20,904	20,904	72,912
Maintenance & Repair	-	-	14,150	28,985	28,985	28,985	101,105
Equipment and Warranty	-	-	32,200	41,500	5,100	5,100	83,900
Pole Rental	-	-	4,800	9,984	9,984	9,984	34,752
<i>Person County Senior Center Project</i>							
Debt Service payments	-	203,459	207,569	203,624	199,678	195,733	1,010,063
<b>Total Operating Impact Costs:</b>	<b>50,000</b>	<b>615,226</b>	<b>647,043</b>	<b>674,436</b>	<b>590,691</b>	<b>578,106</b>	<b>3,155,502</b>

April 3, 2017



**CHAIRMAN'S REPORT:**

Chairman Kendrick thanked the citizens for attending the meeting and for those that participated during the public hearing. He also acknowledged the dedication ceremony held earlier in the day designating a portion of US158 East as the Corporal Jesse Lunsford Highway.

**MANAGER'S REPORT:**

County Manager, Heidi York had no report.

**COMMISSIONER REPORT/COMMENTS:**

Commissioner Jeffers had no report.

Commissioner Clayton offered condolences on behalf of the Board in the recent death of Person County's IT Technician, Tim Canfield.

Commissioner Puryear had no report.

Vice Chairman Powell reported he recently attended a Research Triangle Regional Partnership Executive Committee meeting and met its new executive director, Mr. Ryan Combs. He said he had invited Mr. Combs to visit Roxboro on April 20, 2017.

**ADJOURNMENT:**

A **motion** was made by Vice Chairman Powell and **carried 5-0** to adjourn the meeting at 8:22pm.

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Brenda B. Reaves  
Clerk to the Board

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Tracey L. Kendrick  
Chairman