

**PERSON COUNTY BOARD OF COMMISSIONERS**  
**MEMBERS PRESENT**

**JANUARY 12, 2017**  
**OTHERS PRESENT**

Tracey L. Kendrick  
Gordon Powell  
Jimmy B. Clayton  
Kyle W. Puryear  
B. Ray Jeffers

Heidi York, County Manager  
C. Ronald Aycock, County Attorney  
Brenda B. Reaves, Clerk to the Board

The Board of Commissioners for the County of Person, North Carolina regular meeting scheduled for Monday, January 9, 2017 was cancelled due to inclement weather and was properly noticed and rescheduled to be held on January 12, 2017 at 7:00pm. The Board of Commissioners met in regular session in the Commissioners' meeting room in the Person County Office Building.

Chairman Kendrick called the meeting to order. Vice Chairman Powell gave an invocation and Commissioner Puryear led the group in the Pledge of Allegiance.

**DISCUSSION/ADJUSTMENT/APPROVAL OF AGENDA:**

A **motion** was made by Commissioner Jeffers and **carried 5-0** to approve the agenda.

**INFORMAL COMMENTS:**

The following individual appeared before the Board to make informal comments:

Ms. Arbony Cooper, Program Coordinator of Telamon Corporation, a non-profit agency housed in the workforce center building as the community action agency designated for submission of Fiscal Year 2017-18 Community Services Block Grant (CSBG) Plan for Rockingham, Caswell and Person Counties. The State of North Carolina Administrative Code requires that the CSBG be presented for review and comment to each county board of commissioners within 30 days of submission to the NC Department of Health and Human Services Division of Social Services Office of Economic Opportunity. The proposal for Person County was included in the board agenda as part of the Consent Agenda and will be due for submission on February 13, 2017. Ms. Cooper stated the CSBG was in its first full year of operation (Fiscal Year 2016-17) and requested an elected official and/or an appointee to fill a vacancy on the tri-partite advisory board for the three counties. Commissioner Jeffers volunteered to serve, and asked for consensus of the board, to which the Board confirmed. Ms. Cooper provided the Board with a brochure detailing Project PRIDE (Personal Responsibility In Daily Endeavors) focusing on creating self-sufficiency within the community, assisting individuals and families with obtaining the tools for basic living skills. The Case Manager assigned to Person County provides education and training services, employment services and resources for transportation, child care, fees, and more to lower income eligible participants. Ms. Cooper asked that the Board leave any comments related to the CSBG Plan with the Clerk to the Board for submission to Telamon.

**DISCUSSION/ADJUSTMENT/APPROVAL OF CONSENT AGENDA:**

A **motion** was made by Commissioner Puryear and **carried 5-0** to approve the Consent Agenda with the following items:

- A. Approval of Minutes of December 5, 2016,
- B. Approval of Minutes of December 6, 2016,
- C. Approval of Minutes of December 14, 2016,
- D. Budget Amendment #12,
- E. Person County Sheriff's Office Grants: 1) Governor's Crime Commission Grant in the amount of \$24,500 with no local funding match, 2) 2017-2019 Bullet Proof Vests Grant in the amount of \$12,000 with a 50% match, 3) United Way Grant in the amount of \$16,000 for G.R.E.A.T. camp with no local funding matching, and 4) JCPC Grant in the amount of \$6,000 with no local funding match
- F. Telamon Community Services Block Grant 2017-2018,
- G. Tax Adjustments for the month of January 2017,
  - a. Tax Releases,
  - b. NC Vehicle Tax System pending refunds, and
  - c. Request for refund for Ms. Gloria Oakley on shelter/bulk barns

**NEW BUSINESS:**

**VOLUNTEER FIRE AND RESCUE FUNDING PROPOSAL:**

Commissioner Jeffers asked the Board of Commissioners to hear from the Volunteer Fire and Rescue Departments' (VFDs) Chiefs Association related to their request for more funding. Commissioner Jeffers noted the importance of the fire and rescue entities to know what funding they would receive each year.

A committee of the VFDs Chiefs Association developed two funding proposals for the Board of Commissioners' consideration for Fiscal Year 2017-2018. Their proposals are presented on a spreadsheet titled, "Proposed Funding from Volunteer Fire Departments."

County Manager, Heidi York stated the County has been appropriating operating funding to the VFDs that increases every other year. Initially the funding formula that was adopted was to distribute the increase based on call volume but was later changed to a flat 2% increase to cover inflationary costs for all VFDs. This enabled the VFDs to know the funding without the variability of the call volume.

Ms. York noted that since that time, the County has also created a capital funding program, allocating \$90,000 annually, over the last two years, in addition to the operating funding. For the current Fiscal Year 2016-2017, the County has allocated a total of \$1,182,977 for VFDs through operating, capital, audit, and VIPER radios costs.

**Proposed Funding from the Volunteer Fire Departments**

Option 1:

ResponseDistrict	Call Volume 2013-2016	Per Call Money \$ 170.00	2016 - 2017 County Funding	Total
Woodsdale	133	\$ 22,610.00	\$ 87,547.00	\$ 110,157.00
Allensville	199	\$ 33,830.00	\$ 44,403.00	\$ 78,233.00
Triple Springs	172	\$ 29,240.00	\$ 47,922.00	\$ 77,162.00
Moriah	312	\$ 53,040.00	\$ 88,695.00	\$ 141,735.00
Semora	80	\$ 13,600.00	\$ 24,000.00	\$ 37,600.00
Hurdle Mills	345	\$ 58,650.00	\$ 88,814.00	\$ 147,464.00
Timberlake	547	\$ 92,990.00	\$ 61,009.00	\$ 153,999.00
Ceffo	305	\$ 51,850.00	\$ 88,787.00	\$ 140,637.00
Rescue	345	\$ 58,650.00	\$ 44,988.00	\$ 103,638.00
		\$ 414,460.00	\$ 576,165.00	\$ 990,625.00

Option 2:

NET TAXABLE VALUES USING RECORD NUMBERS PROVIDED BY GIS

ResponseDistrict	TOTAL	Funding %	COUNTY ONLY	Divided by \$100	Tax Rate 0.02	FY17	FY18
Woodsdale	80,827,934.00	89	\$71,936,861.26	\$719,368.61	\$14,387.37	\$87,547.00	\$101,934.37
Allensville	103,556,221.00	89	\$92,165,036.69	\$921,650.37	\$18,433.01	\$44,403.00	\$62,836.01
Triple Springs	166,764,180.00	89	\$148,420,120.20	\$1,484,201.20	\$29,684.02	\$47,922.00	\$77,606.02
Moriah	194,136,727.00	89	\$172,781,687.03	\$1,727,816.87	\$34,556.34	\$88,695.00	\$123,251.34
Semora	196,552,337.00	89	\$174,931,579.93	\$1,749,315.80	\$34,986.32	\$15,737.00	\$50,723.32
Hurdle Mills	289,473,132.00	89	\$257,631,087.48	\$2,576,310.87	\$51,526.22	\$88,814.00	\$140,340.22
Timberlake	424,332,216.00	89	\$377,655,672.24	\$3,776,556.72	\$75,531.13	\$61,009.00	\$136,540.13
Ceffo	460,072,891.00	89	\$409,464,872.99	\$4,094,648.73	\$81,892.97	\$88,787.00	\$170,679.97
Rescue	1,915,715,638.00	11	\$210,728,720.18	\$2,107,287.20	\$42,145.74	\$44,988.00	\$87,133.74
TOTAL					\$ 383,143.13	\$ 567,902.00	\$ 951,045.13

Note: Rescue will be funded by equal share percentage from all departments for option 2.  
 Property value of \$350,000 divided by 100 = 3,500 x .04 cent tax rate = \$140 a year for a fire tax  
 Property value of \$200,000 divided by 100 = 2,000 x .04 cent tax rate = \$80 a year for a fire tax  
 Funds received for FY 2016/2017 and add a Fire Service District tax across the county and have it set for .02 cent tax rate  
 Money from your district will stay in your district on the .02 cent. Have county commissioners put in place.  
 Note: Churches and other tax exempt property would need to be taken out of this along with the county tax collection rate for the county 5%, 6%?

## Person County's Analysis of Volunteer Fire Department Funding

### FY17 Funding

District	Operating Funding	Capital Funding	TOTAL FY17
Woodsdale	\$87,547	\$14,500	\$102,047
Allensville	\$44,403	\$7,250	\$51,653
Triple Springs	\$47,922	\$7,250	\$55,172
Moriah	\$88,695	\$14,500	\$103,195
Semora	\$15,737	\$3,625	\$19,362
Hurdle Mills	\$88,814	\$14,500	\$103,314
Timberlake	\$61,009	\$7,250	\$68,259
Ceffo	\$88,787	\$14,500	\$103,287
Rescue	\$44,988	\$7,250	\$52,238
<b>TOTAL</b>	<b>\$567,902</b>	<b>\$90,625</b>	<b>\$658,527</b>

- \$499,500 for VIPER radios for all VFDs
- \$24,950 for audit costs
- **TOTAL funding for FY17=\$1,182,977**

### Estimated FY18 Funding

Using existing formula (2% increase every other year- evenly distributed)

District	Operating Funding	Capital Funding
Woodsdale	\$89,298	?
Allensville	\$45,291	?
Triple Springs	\$48,880	?
Moriah	\$90,469	?
Semora	\$16,052	?
Hurdle Mills	\$90,590	?
Timberlake	\$62,229	?
Ceffo	\$90,563	?
Rescue	\$45,888	?
<b>TOTAL</b>	<b>\$579,260</b>	<b>?</b>

- No audit costs this year
- No funds left in the VFD Capital Fund
  - Remaining funds: Rescue Squad- \$7,250, Ceffo - \$27,100, Timberlake - \$5,800, Triple Springs - \$7,250

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NOTE: VFDs that have a budget of \$50,000 or greater are ineligible for a 75/25% State grant, instead they must apply for a 50/50% grant. Due to the grant restrictions, the capital funds are paid directly to vendors, so these funds are not counted against them for State grant eligibility.

**Funding Comparison**

District	Operating	Capital	Audits	Other	TOTAL
<b>FY17</b>	\$567,902	\$90,625	\$24,950	\$499,500	\$1,182,977
<b>FY18</b>	\$579,260	\$?	\$0		\$579,260+?
<b>Option 1 (call volume)</b>	\$990,625				\$990,625
<b>Option 2 (tax value)</b>	\$951,045				\$951,045

NOTES:

Option 1:

Call Volume - uses a call volume multiplier to add to the funding currently allocated. The formula uses the number of calls for each VFD for the period 2013-2016 and multiplies by \$170 per call.

- In FY16, the county distributed the 2% increase based on call volume. Feedback from the VFDs was that they preferred that the 2% increase be distributed evenly, so that their revenue would be predictable.

Option 2:

Tax Value - proposes a 2% fire tax based on taxable property in the district.

- Power producing companies are exempt from fire tax. 20% of county value is from power producing companies. Using General Fund money allows the county to collect \$ from power companies and spend on fire protection.
- Parcels are split between multiple fire districts. Districts need to be redrawn in order to charge a single tax to each parcel. Redrawing of fire districts would take up to one year with approval by the state.
- Many counties are moving away from charging multiple rates within one county due to equity issues among VFDs.

Mr. Wayne Wrenn, President of the Fire Chiefs Association stated their main purpose was life safety. He said for a state certified station, each unit was required to have two trucks, standard operating equipment, a heated building with all firefighters completing the mandated training, and having the required turnout gear. Mr. Wrenn noted a signed contract with the county was necessary with the grant funding. He noted the benefit to the homeowners who reside within a six mile radius to a fire station who are eligible for a reduced insurance premium amounting to \$100 in savings per \$100,000 value.

Mr. Martin Rimmer, Hurdle Mills Volunteer Fire Department Chief addressed the costs associated with each firefighters' turnout gear, air pack and the departmental tankers. Mr. Rimmer noted that March 15<sup>th</sup> was a key date related to application for state grant funds to which a match is required. For VFDs receiving over \$50,000 in funding, the state grant is a 50/50% up to \$60,000 and for those VFDs that has funding less than \$50,000, the state grant is a 10/30% grant funding up to \$40,000.

Mr. Jason Fletcher, Timberlake Volunteer Fire Department Chief stated the need for additional funding to help sustain the VFDs.

Commissioner Jeffers asked the VFDs to cite the age of their oldest vehicles:

Hurdle Mills:	1994 Tahoe and 1995 pumper
Timberlake:	1988 pumper and 1995 truck
Ceffo:	1979 pumper and 1994 truck
Allensville:	1989 pumper and 2000 truck
Moriah:	1989 pumper and 1999 pumper
Triple Springs:	1974 pumper and 2004 truck
Woodsdale:	1992 truck and 2000 truck
Semora:	1972 truck and 1999 pumper
Rescue:	1998 truck

Assistant County Manager, Sybil Tate told the VFDs that the capital funding for the radios are tied to the financing which will take place soon and staff intends to purchase the radio equipment by the end of the current fiscal year.

Commissioner Jeffers requested staff to place the Volunteer Fire and Rescue Funding on the Board's Retreat agenda.

Vice Chairman Powell extended appreciation to the Volunteer Fire and Rescue entities.

## **EMS BILLING SERVICES CONTRACT:**

Director of Emergency Services, Douglas Young and Emergency Services Manager, Greg White presented to the Board its request for a change for its EMS Billing Services contract. Last year the County's EMS billing service National Reimbursement Group consolidated with Ambulance Medical Billing Inc. During the past 12-18 months the Department's EMS Division records shows that the County did not reach the projected revenue as provided by the billing company and the County's bad debt (non-collected fees) had risen to an amount unacceptable by staff. Additional administrative services have not been met by the billing company, which has been discussed with them without any improvements.

With this sequence of events, the Department's staff conducted research of other EMS billing services to better provide these services to increase revenue and non-collections from non-payments. As well, staff desired a better administration of services. During the past couple of months, Emergency Services staff assisted by the County's Finance Director and County Manager interviewed different EMS billing service providers. EMS Management and Consultants (EMS M/C) of Winston Salem, NC presented information and documentation that show they will meet or exceed staff's expectation of services as well as accountability and collections of revenue. Mr. Young stated the fee for collection service will slightly reduce to 5.9% with EMS M/C from our current fee of 6%.

Mr. Young noted additional services in the EMS M/C contract provide a needed system interface between the units, the County's reporting system and the new CAD system at 911 that will increase quality of care to patients. In turn, this will result in better data collection for reporting, billing and auditing. Also, the contract will allow EMS to purchase new mobile data terminals for each unit through EMS M/C for better service maintenance and possible lower financing, a service that the current provider has not offered.

It was recommended by Emergency Services staff that the Board of Commissioners allow the County Manager to terminate the contract with Ambulance Medical Billing and begin a new five (5) year contact with EMS M/C and that the new contact will take effect on or about March 1, 2017. The EMS M/C representative was present to answer questions to which she noted there was a 90-day out in the contract without cause or a 10-day out with cause. Each termination option included an option to buy-out the hardware at a prorated rate. The proposed EMS M/C contract also included their acquisition of the hardware, on-site training with a projected revenue lift from the current collection rate.

A **motion** was made by Commissioner Jeffers and **carried 5-0** to approve the request to terminate the contract with Ambulance Medical Billing and begin a five (5) year contact with EMS Management and Consultants and that the new contact will take effect on or about March 1, 2017.

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**2017 COMMITTEE ASSIGNMENTS:**

Chairman Kendrick assigned the Board of Commissioners to the following committees as outlined below:

**Person County Board of Commissioners  
COMMITTEE ASSIGNMENTS**

**Chairman Tracey L. Kendrick**

*Animal Control Advisory Committee  
Economic Development Commission  
Health Board  
Library Board  
Person Area Transportation System Board  
Person County Senior Center Advisory Council*

**Vice Chairman Gordon Powell**

*Airport Commission  
Juvenile Crime Prevention Council  
Region K Workforce Development Board  
Research Triangle Regional Partnership*

**Commissioner Jimmy B. Clayton**

*COG Board  
Kerr Tar RPO - TAC  
NCACC District Director  
OPC Community Operations Board  
Upper Neuse River Basin Association*

**Commissioner Kyle W. Puryear**

*E-911 Committee  
High Speed Internet Committee  
Local Emergency Planning Committee*

**Commissioner B. Ray Jeffers**

*Community Services Block Grant Advisory Council  
Extension Advisory Committee  
Environmental Issues Advisory Committee  
Fire Chief's Association  
Home Health & Hospice Advisory Committee  
Home & Community Care Block Grant Adv. Committee  
NACo Board of Director  
Person County Partnership for Children  
Recreation Advisory Board  
Social Services Board*

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## **APPOINTMENTS TO BOARDS AND COMMITTEES:**

Clerk to the Board, Brenda Reaves stated that the Person County Board of Commissioners solicited volunteers to fill positions on the following boards, commissions, authorities, and committees through advertisement in the *Courier-Times* edition dated November 16, 2016 with notice to submit applications by the deadline of December 13, 2016. The yellow highlighted boards denote a competitive board and are eligible for the informal interview process should the number of applications received outnumber the available position(s). This process aids the Board in making appointments on competitive boards and committees. Should the Board desire to hold the informal interview process for those that meet the criteria, please direct the Clerk to organize and inform the applicants of the informal interview date as set by the Board. Should the Board waive this process, Ms. Reaves requested that the Board nominate and appoint as deemed appropriate and proceeded to present the interested citizen applications for consideration for appointments. **Those applications highlighted in red are those that were submitted for consideration after the advertised deadline.** The Board of Commissioners are encouraged to recruit citizens to fill the current vacancies for those which no applications have been received.

- **Adult Care Home Community Advisory Committee**  
1-Year Initial Term; 3-Year Reappointment: 2 positions available  
No applications received.
  
- **Airport Commission**  
3-Year Term:  
1 position for a licensed pilot
  - 1) **Steven Watkins requested reappointment**  
2 at-large positions available
  - 1) John Dustin Wall requested reappointment
  - 2) Commissioner Puryear advocated for the Board to consider reappointing Brantley Burnett even as he did not submit his application for reappointment. Vice Chairman Powell asked for consideration to name Mr. Burnett as board member emeritus based solely on his service as one of the founding members of the Airport. Following discussion the Board decided to research the affect designating a seat on the commission as emeritus would have prior to taking such action.

A **motion** was made by Commissioner Puryear and **carried 5-0** to reappoint Steven Watkins as the licensed pilot representative and to reappoint John Dustin Wall and Brantley Burnett as at-large representatives to the Airport Commission, each for a 3-year term.

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- **Board of Adjustment**  
3-Year Term:  
1 position available
  - 1) Patricia “PJ” Gentry requested appointment  
1 position for an alternate for an unspecified term  
No applications received.

A **motion** was made by Commissioner Jeffers and **failed 2-3** to re-advertise for additional interest due to being a competitive board and one that action sometimes leads to litigation. Commissioners Jeffers and Clayton voted in favor of the motion. Chairman Kendrick, Vice Chairman Powell and Commissioner Puryear opposed the motion and voted it down.

A **motion** was made by Commissioner Puryear and **carried 3-2** to appoint Patricia “PJ” Gentry to the Board of Adjustment for a 3-year term. Commissioner Puryear, Chairman Kendrick and Vice Chairman Powell voted in support of the motion. Commissioners Clayton and Jeffers cast the dissenting votes.

- **Environmental Issues Advisory Committee**  
3-Year Term: 1 position each representing the following townships:  
Bushy Fork and Flat River  
No applications received.

- **Home Health and Hospice Advisory Committee**  
3-Year Term:  
1 position representing a consumer  
No applications received.  
  
1 position for a representative from the Dept. of Social Services
  - 1) Barbie Hepler requested reappointment

A **motion** was made by Commissioner Jeffers and **carried 5-0** to reappoint Barbie Hepler as the representative from the Dept. of Social Services to the Home Health and Hospice Advisory Committee for a 3-year term.

- **Industrial Facilities and Pollution Control Financing Authority**  
6-Year Term: 3 positions available  
No applications received.

- **Juvenile Crime Prevention Council**

Action to Rescind JCPC Appointment: The Board appointed Melinda Fife, Juvenile Court Counselor on August 1, 2016 to fill a current vacancy for a juvenile defense attorney representative. Mr. David Carter, Chief Court Counselor and Chairman of the JCPC informed the County that her application was submitted to be placed on hold for consideration when there are vacancies for citizens-at-large and was not submitted to serve as the juvenile defense attorney rep as she was not qualified to serve as the juvenile defense attorney rep. The Clerk spoke with Ms. Fife in August about this misunderstanding and the intent to rescind the appointment. Ms. Fife's application was included herewith for consideration for a citizen-at-large appointment.

1-Year Initial Term: 2-Year Reappointment

1 position for a person under the age of 21

No applications received.

1 position representing the faith community

No applications received.

2-Year Term:

Chief District Court Judge

1) Judge Mark Galloway requested reappointment

Juvenile Defense Attorney

No Applications received

Health Department

1) Harold Kelly requested reappointment

3 positions for citizens-at-large

1) Melinda Fife requested appointment

2) Alisa Gentry Clayton requested reappointment

3) Treco Lea-Jeffers requested reappointment

A **motion** was made by Chairman Kendrick and **carried 5-0** to rescind appointment of Melinda Fife to serve as the Juvenile Defense Attorney representative on the Juvenile Crime Prevention Council, and to reappoint Judge Mark Galloway, Chief District Court Judge representative, Harold Kelly, Health Department representative and three citizen-at-large representatives, Melinda Fife, Alisa Gentry Clayton and Treco Lea-Jeffers, to the Juvenile Crime Prevention Council, each for a 2-year term.

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- **Kerr Tar Regional Council of Government Board**  
2 citizens-at-large positions to serve as an alternate with an affiliation to represent the private sector business, minority or the retired community for an unspecified term.  
No applications received
  
  - **Nursing Home Advisory Committee**  
1-Year Initial Term: 3-Year Reappointment; 3 positions available  
No applications received
  
  - **Person Area Transportation System Board**  
3-Year Term:  
1 position available for a representative of private industry  
No applications received  
1 position available for a representative of economic development  
No applications received  
2 positions available for citizens-at-large  
No applications received
  
  - **Region K Aging Advisory**  
3-Year Term: 2 positions available  
1) Angela Jones requested reappointment
- A **motion** was made by Chairman Kendrick and **carried 5-0** to reappoint Angela Jones to the Region K Aging Advisory Committee for a 3-year term.
- **Tourism Development Authority**  
3-Year Term:  
1 position representing a Motel/Hotel/Bed & Breakfast  
1) Denise Hallett requested reappointment  
2) Dr. Claudia Berryhill requested appointment
  
  - 1 position from the general public available  
1) Norwood Walker requested reappointment  
2) Angela King requested appointment  
3) Eldridge Meeler requested appointment  
4) Doug Mabe requested appointment  
5) Katherine Love requested appointment  
6) **Larry Cole requests appointment**

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It was the consensus of the Board to schedule the informal interviews with the applicants listed above on January 23, 2017 starting at 8:00am and by such action, directed the Clerk to inform the applicants of the date/time set by the Board.

- **Workforce Development Board**

1-Year Initial Term; 2-Year Reappointment

1 position available for a representative of a registered apprenticeship program

No applications received

1 position available for a member or an officer of organized labor

No applications received

Commissioner Clayton urged individuals attending and watching the meeting to get involved with county government through its boards and committees noting there are vacancies available.

**CHAIRMAN'S REPORT:**

Chairman Kendrick had no report.

**MANAGER'S REPORT:**

County Manager, Heidi York reported that the Economic Development Commission would be meeting on January 19, 2017 at 8:00am and that the Roxboro Area Chamber of Commerce Annual Banquet would take place on January 19, 2017 at 6:30pm.

## **COMMISSIONER REPORT/COMMENTS:**

Commissioner Jeffers gave kudos to the Department of Social Services (DSS) for meeting the Medicaid deadline, unlike many DSS offices across the state.

Commissioner Clayton thanked the Volunteer Fire and Rescues noting he had sent in his dues.

Commissioner Puryear asked the Board for consensus to have a Proclamation read at the Annual Chamber Banquet recognizing Person County's 225<sup>th</sup> year anniversary to which the group consented.

Vice Chairman Powell had no report.

## **CLOSED SESSION #1**

A **motion** was made by Commissioner Jeffers and **carried 5-0** to enter Closed Session per General Statute 143-318.11(a) (3) to consult with an attorney and General Statute 143-318.11(a) (5) to establish, or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating the price and other material terms of a contract at 8:11pm with the following individuals permitted to attend: County Manager, Heidi York, Clerk to the Board, Brenda Reaves, County Attorney, Ron Aycock, Assistant County Manager, Sybil Tate and Joe Freddoso via telephone.

A **motion** was made by Chairman Kendrick and **carried 5-0** to return to open session at 8:57pm.

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**CLOSED SESSION #2**

A **motion** was made by Chairman Kendrick and **carried 5-0** to enter into Closed Session per General Statute 143-318.11(a)(3) for the purpose to consult with the county attorney in order to preserve the attorney-client privilege at 8:58pm with the following individuals permitted to attend: County Attorney, Ron Aycock, County Manager, Heidi York, Clerk to the Board, Brenda Reaves, and Economic Development Director, Stuart Gilbert.

A **motion** was made by Commissioner Jeffers and **carried 5-0** to return to open session at 9:16pm.

**CLOSED SESSION #3**

A **motion** was made by Chairman Kendrick and **carried 5-0** to enter Closed Session per General Statute 143-318.11(a) (3) to consult with an attorney at 9:16pm with the following individuals permitted to attend: County Manager, Heidi York, Clerk to the Board, Brenda Reaves, County Attorney, Ron Aycock, and Assistant County Manager, Sybil Tate.

A **motion** was made by Chairman Kendrick and **carried 5-0** to return to open session at 9:43pm.

**RECESS:**

A **motion** was made by Chairman Kendrick and **carried 5-0** to recess the meeting at 9:43pm until January 23, 2017 at 8:00am.

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Brenda B. Reaves  
Clerk to the Board

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Tracey L. Kendrick  
Chairman