

PERSON COUNTY BOARD OF COMMISSIONERS

MAY 26, 2015

MEMBERS PRESENT

OTHERS PRESENT

Kyle W. Puryear
David Newell, Sr.
B. Ray Jeffers
Jimmy B. Clayton
Tracey L. Kendrick

Heidi York, County Manager

Brenda B. Reaves, Clerk to the Board

The Board of Commissioners for the County of Person, North Carolina, met in recessed session on Tuesday, May 26, 2015 at 5:30pm in the Commissioners’ meeting room in the Person County Office Building for the purpose of a budget work session.

Chairman Puryear called the recessed meeting to order.

DISCUSSION/ADJUSTMENT/APPROVAL OF AGENDA:

A **motion** was made by Commissioner Kendrick and **carried 5-0** to approve the agenda.

BUDGET WORK SESSION ITEMS FOR DISCUSSION:

1. Personnel Positions

County Manager, Heidi York stated a total of 8 positions were frozen and remain unfilled noting only critical public safety or revenue generating, self-supporting positions have been filled since February 2015.

Department	Position	Salary/Benefits	Costs to reinstate
General Services	Bldg. Maintenance Tech	\$(43,261)	
Inspections	Inspector	\$(50,453)	\$84,138*
PATS	Transportation Specialist	\$(37,018)	
Public Health	Nurse II	\$(69,487)	
Env. Health	Env. Health Specialist	\$(57,922)	\$88,803**
PI	Admin Support	\$(39,362)	
PI	Production Asst.	\$(38,876)	
Coop. Ext.	Admin Asst.	\$(20,250)	
TOTAL		\$(356,629)	

Ms. York stated that both the Inspections and Env. Health position will require a vehicle to be purchased, if reinstated.

***Inspections** -Inspector $-\$(50,453) + \$(33,685) = \$ (84,138)$
Includes SUV (\$30,391), vehicle upfit (\$1,409), training/cell phone (\$1,885)

****Env. Health-** Env. Health Specialist $-\$(57,922) + \$ (30,881) = \$ (88,803)$
Includes truck (\$29,361), training/cell phone (\$1,520)

Commissioner Clayton advocated for both the Inspections and Env. Health positions to be reinstated noting they are important for business.

The Board heard from departmental directors, Sam Hobgood, Inspections Director and Janet Clayton, Health Director related to the impacts of the frozen positions.

Ms. Clayton stated impacts would include decreased revenues for pump inspections, more staff time to interpret data and turnaround time would extend from one to two weeks. Ms. Clayton suggested the position, if reinstated, to be effective September 1 to correlate with the fall training schedule. Ms. Clayton noted the contingency plan for more than anticipated inspections and site evaluations would be to contract with a third party, i.e. another county.

Mr. Hobgood stated with one inspector position vacant, the impact has resulted in more inspections for the other inspectors, i.e. from 12-15 to 22-25 per day. Mr. Hobgood noted that in addition to field inspections, there are impacts to plan review turnaround time. Mr. Hobgood stated turnaround time is the biggest issue. Commissioner Kendrick asked Mr. Hobgood if a 48-hour turnaround is possible to which he replied affirmatively.

2. Person County Schools

County Manager, Heidi York gave the Board the following handout that noted the County Manager Recommendation for Schools Current Expense.

Commissioner Kendrick stated opposition to the inclusion of driver's education as a county function. Ms. York updated the Board that the House of Representatives has proposed to reinstate the driver's education back into the state budget; the Senate has yet to approve the proposal.

The charter schools' appropriation is recommended to be increased by \$90K. Assistant County Manager, Sybil Tate told the group that there are 1,090 students enrolled at both Roxboro Community School and Bethel Hill Charter School.

**County Manager Recommendation
for Schools Current Expense**

Current Expense summary	Change over			major causes
	Adopted	Requested	Recom requested adopted	
Curriculum Needs	181,900	226,800	226,800	44,900 basic cost inc in materials
Technology capital	102,642	834,889	(834,889)	(102,642) cap included in adopted, but took all cap out of current expense
Technology operating	263,000	286,000	286,000	23,000 E-rate no longer covers website maint/Blackboard Connect
Human Resources	68,450	81,150	81,150	12,700 new HR system \$8.7K; Recruiting costs \$3K
Personnel	4,079,471	4,412,834	4,079,471	(333,363) Held not recommending any personnel increases (see list below)
Prof & Staff Development	-	-	(21,775)	(21,775) Heidi taking this out of all School budget categories
Maintenance	339,725	345,550	345,550	5,825 inc in maintenance contract
Custodial	278,627	282,900	282,900	4,273 2% inc to custodial contract
Transportation	56,000	77,950	77,950	21,950 Fuel \$8K; Asheville conf \$6.4K; charter buses \$6.5K
Operations	3,873,566	4,099,767	4,099,767	Driver's ed \$98K; Charter Sch \$90K; Utilities \$32K
TOTALS	9,243,381	10,647,840	9,457,913	(1,190,027) 214,432
		15.19%	2.32%	-11.18% 2.32%

Heidi's reductions to Schools Current Expense Request:

Technology Capital (834,889) (Redesignated as capital)

Personnel Increases (333,363)

Prof Staff & Development (21,775)

Recom minus Requested (1,190,027)

% decrease from req -11.18%

NEW POSITIONS (5)

- 1 teacher 46,000

- 1 teacher 46,000

- 1 social worker 80,920

- 1 technology tech 30,000

- 1 technology facilitator 54,500

SALARY INCREASES

- 4 current teachers 8,000

- 3 social workers 4,760

OTHER 2 % INCREASES 35,409

SUPPLEMENT INCREASES 27,774

TOTAL Requested Personnel Increases

333,363

3. Person Industries/Person County Recycling Center

Vice Chairman Newell voiced his concerns related to Person Industries (PI) and the Person County Recycling Center's (PCRC) reliance on the County General Fund to sustain its operations. Adjustments were made in the budget as follows:

- Transfer from the General Fund to PCRC is \$152,552, an \$84,307 increase from FY15. This increase is due to a rate decrease in State money from Cardinal Innovations for training individuals with disabilities (-\$45K), funding for a merger study (\$7,500) and funding for a household hazardous waste day (\$12K)
- Transfer from the General Fund to PI is \$563,325 or \$238,772 more than FY15. This increase is due to the loss of revenues from Bee-line's closing (-\$40,000) and an increase for temp employees (\$391,000) due to Obamacare and an increase in the Eaton contract

Ms. Becky Clayton, Person Industries' Director stated its programs are seeing a decrease from Cardinal Innovations for training as well as decrease in revenues in recycling due the markets being low at this time. Ms. Clayton stated the in-house business, Bee-Line Designs, is closing and staff will reevaluate contracts when termed. Ms. Clayton confirmed she offered up the two frozen positions to be cut from the budget for a savings of \$78,000. Ms. Clayton stated once the two facilities are merged into one building, she expects expenses to be reduced as well as increase funding for a higher ratio of clients served. Ms. Clayton stated there are currently 90 consumers and 25 staff at both locations.

Vice Chairman Newell told the group he has looked into an automated system through Van Dyke Services to increase efficiency at PCRC and asked Ms. Clayton to join in a meeting to be scheduled.

4. Volunteer Fire Department Capital Funding

County Manager, Heidi York reminded the Board that a Capital Funding Program budget has been created for capital purchases only for the volunteer fire departments and rescue noting the intent is for the requests to be submitted to the County Fire Inspector to verify compatibility. Finance Director, Amy Wehrenberg stated if the County purchases the items, the county is eligible to get the sales tax refunded. Ms. York asked the Board what amount from the Revolving Loan Fund budget which has a current balance of \$181,256 should be transferred to the Capital Funding Program for FY 2015-2016.

Vice Chairman Newell asked Ms. Wehrenberg if the volunteer fire departments and rescue had to be bonded to receive county funds. Ms. Wehrenberg was not sure if bonding was required or if they were already bonded.

5. Summary of Adjustments to the Recommended Budget

There were no summary of adjustments to the Recommended Budget.

County Manager, Heidi York informed the Board of additional requests submitted to the Board of Commissioners which included Judge Galloway's request for an appropriation of \$10,000 toward the costs for Drug Court and the Chamber of Commerce's Personality event request for \$3,000.

Commissioner Jeffers stated his desire to return the \$7,200 that was deducted from the Senior Center's appropriation for rent to be restored.

Vice Chairman Newell stated the County pays \$1.3M in rents and suggested evaluation of the leases.

CLOSED SESSION #1

A **motion** was made by Commissioner Kendrick and **carried 5-0** to enter Closed Session per General Statute 143-318.11(a)(4) for the purpose of discussion of matters relating to the location or expansion of industries or other businesses in the county (economic development) at 6:48pm with the following individuals permitted to attend: County Manager, Heidi York, Clerk to the Board, Brenda Reaves, Finance Director, Amy Wehrenberg, Summer Intern Caley Trujillo and Economic Development Director, Stuart Gilbert.

A **motion** was made by Vice Chairman Newell and **carried 5-0** to return to open session at 7:22pm.

ADJOURNMENT:

A **motion** was made by Vice Chairman Newell and **carried 5-0** to adjourn the meeting at 7:23pm.

Brenda B. Reaves
Clerk to the Board

Kyle W. Puryear
Chairman

May 26, 2015