

PERSON COUNTY BOARD OF COMMISSIONERS
MEMBERS PRESENT

NOVEMBER 15, 2013
OTHERS PRESENT

Jimmy B. Clayton
 Kyle W. Puryear
 B. Ray Jeffers
 Frances P. Blalock
 David Newell, Sr. - ABSENT

Heidi York, County Manager
 Brenda B. Reaves, Clerk to the Board

The Board of Commissioners for the County of Person, North Carolina, met in special called session on Monday, November 15, 2013 at 9:00 am in the Commissioners' meeting room in the Person County Office Building. The purpose of the meeting was to hold a public hearing on the proposed Fiscal Year 2014-2015 Community Transportation Program.

Chairman Clayton called the special called meeting to order. Commissioner Puryear attended the meeting via telephone and Commissioner Newell was absent due to medical reasons.

PUBLIC HEARING:
FISCAL YEAR 2014-2015 COMMUNITY TRANSPORTATION PROGRAM:

A **motion** was made by Commissioner Blalock, and **carried 4-0** to open the duly advertised public hearing for the Fiscal Year 2014-2015 Community Transportation Program.

Person Area Transportation System Manager, Kathy Adcock presented information relative to the Fiscal Year 2014-2015 Community Transportation Program Application which contains administrative and capital grant funds that provide assistance with administrative support along with the lease agreements as well as assistance with capital request such as vehicles. Ms. Adcock stated the grant is a combination of federal, state and local funds.

Project	Total Amount	Local Share
Administrative	\$ <u>204,734</u>	\$ <u>30,710</u> (15%)
Capital (Vehicles & Other)	\$ <u>105,500</u>	\$ <u>10,550</u> (10%)
Operating (Small fixed route, regional, and consolidated urban-rural systems)	\$ _____	\$ _____ *(50% or more)
		*Note: Small fixed route systems contribute more than 50%
TOTAL	\$ <u>310,234</u>	\$ <u>41,260</u>
	Total Funding Requests	Total Local Share

Commissioner Blalock asked the County Manager if the local share funds are in the budget. County Manager, Heidi York confirmed the \$41,260 as the local share for the Fiscal Year 2014-2015 Community Transportation Program would be budgeted in the Fiscal Year 2014-2015 Recommended Budget.

There were no individuals appearing before the Board to make comments related to the Fiscal Year 2014-2015 Community Transportation Program.

A **motion** was made by Vice Chairman Jeffers, and **carried 4-0** to close the public hearing for the Fiscal Year 2014-2015 Community Transportation Program.

A **motion** was made by Commissioner Blalock, and **carried 4-0** to approve the Fiscal Year 2014-2015 Community Transportation Program Application and the Community Transportation Program, Section 5311 FY 2015 Resolution.

COMMUNITY TRANSPORTATION PROGRAM RESOLUTION

**Section 5311
FY 2015 RESOLUTION**

Applicant seeking permission to apply for Community Transportation Program funding, enter into agreement with the North Carolina Department of Transportation, provide the necessary assurances and the required local match.

A motion was made by (Board Member's Name) Commissioner Frances Blalock and seconded by (Board Member's Name or N/A, if not required) N/A for the adoption of the following resolution, and upon being put to a vote was duly adopted.

WHEREAS, Article 2B of Chapter 136 of the North Carolina General Statutes and the Governor of North Carolina have designated the North Carolina Department of Transportation (NCDOT) as the agency responsible for administering federal and state public transportation funds; and

WHEREAS, the North Carolina Department of Transportation will apply for a grant from the US Department of Transportation, Federal Transit Administration and receives funds from the North Carolina General Assembly to provide assistance for rural public transportation projects; and

WHEREAS, the purpose of these transportation funds is to provide grant monies to local agencies for the provision of rural public transportation services consistent with the policy requirements for planning, community and agency involvement, service design, service alternatives, training and conference participation, reporting and other requirements (drug and alcohol testing policy and program, disadvantaged business enterprise program, and fully allocated costs analysis); and

WHEREAS, (Legal Name of Applicant) Person County hereby assures and certifies that it will provide the required local matching funds; that its staff has the technical capacity to implement and manage the project, prepare required reports, obtain required training, attend meetings and conferences; and agrees to comply with the federal and state statutes, regulations, executive orders, Section 5333 (b) Warranty, and all administrative requirements related to the applications made to and grants received from the Federal Transit Administration, as well as the provisions of Section 1001 of Title 18, U. S. C.

NOW, THEREFORE, be it resolved that the (Authorized Official's Title)* County Manager of (Name of Applicant's Governing Body) Person County Board of Commissioners is hereby authorized to submit a grant application for federal and state funding, make the necessary assurances and certifications and be empowered to enter into an agreement with the NCDOT to provide rural public transportation services.

I (Certifying Official's Name)* Brenda B. Reaves, (Certifying Official's Title) Clerk to the Board of Commissioners do hereby certify that the above is a true and correct copy of an excerpt from the minutes of a meeting of the (Name of Applicant's Governing Board) Person County Board of Commissioners duly held on the 15th day of November, 2013.

Brenda B. Reaves
Signature of Certifying Official

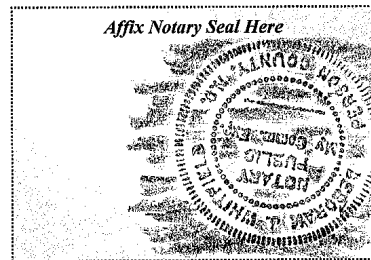
*Note that the authorized official, certifying official, and notary public should be three separate individuals.

Seal Subscribed and sworn to me (date) 11/15/13

Deborah J. Whitfield
Notary Public*

Deborah J. Whitfield
244 Crestwood Dr., Roxboro, NC 27573
Printed Name and Address

My commission expires (date) 05/08/2017



November 15, 2013

LOCAL SHARE CERTIFICATION FOR FUNDING

Person County
(Legal Name of Applicant)

Requested Funding Amounts

Project	Total Amount	Local Share
Administrative	\$ <u>204,734</u>	\$ <u>30,710</u> (15%)
Capital (Vehicles & Other)	\$ <u>105,500</u>	\$ <u>10,550</u> (10%)
Operating (Small fixed route, regional, and consolidated urban-rural systems)	\$ _____	\$ _____ *(50% or more)
TOTAL		
	\$ <u>310,234</u>	\$ <u>41,260</u>
	Total Funding Requests	Total Local Share

*Note: Small fixed route systems contribute more than 50%

The Local Share is available from the following sources:

Source of Funds	Amount
Local	\$ <u>41,260</u>
_____	\$ _____
_____	\$ _____
_____	\$ _____
TOTAL	\$ <u>41,260</u>

I, the undersigned representing (Legal Name of Applicant) Person County do hereby certify to the North Carolina Department of Transportation, that the required local funds for the FY2015 Community Transportation Program will be available as of **July 1, 2014**, which has a period of performance of July 1, 2014 – June 30, 2015.

Heidi York
Signature of Authorized Official

Heidi York, County Manager
Type Name and Title of Authorized Official

November 15, 2013
Date

November 15, 2013

Important – A public hearing MUST be conducted whether or not requested by the Public.

PUBLIC HEARING RECORD

APPLICANT: Person County

DATE: November 15, 2013

PLACE: Commissioners Board Room 215, County Office Building

TIME: 9:00 am

How many BOARD MEMBERS attended the public hearing? 4

How many members of the PUBLIC attended the public hearing? 0

Public Attendance Surveys

(Attached)

(Offered at Public Hearing but none completed)

I, the undersigned, representing (Legal Name of Applicant) Person County do hereby certify to the North Carolina Department of Transportation, that a Public Hearing was held as indicated above and

During the Public Hearing

(NO public comments)

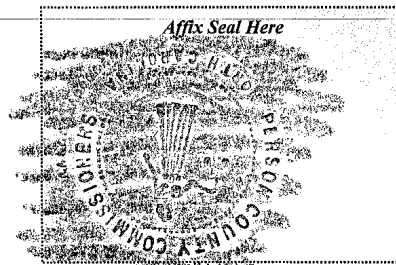
(Public Comments were made and meeting minutes will be submitted after board approval)

The estimated date for board approval of meeting minutes is: December 2, 2013

Brenda B. Reaves
Signature or Clerk to the Board

Brenda B. Reaves, Clerk to the Board
Printed Name and Title

November 15, 2013
Date



November 15, 2013

ADJOURNMENT:

A **motion** was made by Vice Chairman Jeffers, and **carried 4-0** to adjourn the meeting at 9:04 am.

Brenda B. Reaves
Clerk to the Board

Jimmy B. Clayton
Chairman

November 15, 2013