

PERSON COUNTY BOARD OF COMMISSIONERS
MEMBERS PRESENT

SEPTEMBER 9, 2013
OTHERS PRESENT

Jimmy B. Clayton
Kyle W. Puryear
B. Ray Jeffers
Frances P. Blalock
David Newell, Sr.

Heidi York, County Manager
Brenda B. Reaves, Clerk to the Board

The Board of Commissioners for the County of Person, North Carolina, met in regular session on Monday, September 9, 2013 at 7:00 pm in the Commissioners' meeting room in the Person County Office Building.

Chairman Clayton called the meeting to order, led invocation and asked Vice Chairman Jeffers to lead the Pledge of Allegiance.

DISCUSSION/ADJUSTMENT/APPROVAL OF AGENDA:

Chairman Clayton requested to add an item for consideration for a NC Governor's Highway Safety Program Local Governmental Resolution. Commissioner Puryear requested to add to the agenda consideration for the request by the Board of Education for an additional appropriation of \$100,000 funding for two technology staff positions. Chairman Clayton also requested Board consideration to add to the agenda another request by the Board of Education to discuss county acquisition of .67 acre tract of land between 501 and Helena Elementary School for the purpose of emergency access vehicles only.

A **motion** was made by Commissioner Puryear and **carried 5-0** to approve the addition of the above noted items and agenda as adjusted.

PUBLIC HEARING:

ORDINANCE REGULATING ADDRESSING AND ROAD NAMING:

A **motion** was made by Vice Chairman Jeffers and **carried 5-0** to open the duly advertised public hearing related to an Ordinance Regulating Addressing and Road Naming.

Assistant County Manager, Sybil Tate reminded the Board that at its August 19, 2013 meeting, the Board reviewed a draft of the proposed Ordinance regulating Addressing and Road Naming which will update and combine the two county ordinances, the Road Naming ordinance and the House, Building and Mobile Home Numbers ordinance into one ordinance.

Ms. Tate noted as a result of bringing these services in-house, staff from EMS, Planning, GIS and Building Inspections reviewed county ordinances that pertain to

addressing and by unifying the ordinances into one ordinance further clarifies the process for naming and assigning numbers and is a more user-friendly document for both staff and citizens. Updating the ordinance enables the addressing system to work with the new in-house addressing position.

Ms. Tate informed the Board that three changes have been made to the proposed Ordinance regulating Addressing and Road Naming since the Board reviewed on August 19, 2013. The revisions that have been added are:

1. **Requires** buildings situated more than one hundred feet from the street front to place a sign with the number near the walk, driveway, gatepost, etc. Section 504 B now states the following:

- B. The numbers shall be conspicuously placed immediately above, on, or at the side of the proper door of each building so that the number can be seen plainly from the street on which the number is based. Whenever any building is situated or is more than one hundred (100) feet from the street front, and the number is not clearly discernible from the street line, or vision of the building from the streets is otherwise obscured, the number assigned shall be placed on a sign (minimum of six inches by eighteen inches (6x18) attached near the walk, driveway or common entrance to such buildings, and affixed upon the gatepost, fence, post or other appropriate place so as to be easily discernible, and clearly identifies the entrance to a property. Alternatively, numbers can be posted on an individual US mailbox or US mailbox stand/post for the building if:

1. The US mailbox is distant and separate from any other US mailbox so as to eliminate confusion as to specific ownership, and;

2. The US mailbox is located adjacent to the driveway or access to said house or building, and;

3. That said house or building numbers are affixed to the US mailbox or US mailbox post/stand in such a manner as to be visible and readable from any and/or all directions from the road or street which it fronts, and;

4. That said house or building numbers on the US mailbox or US mailbox post/stand are no less than three (3) inches in height.

Numbers painted or stenciled on the curb shall not be a lawful substitute for the display of address numbers prescribed by this section.

2. The height for residential addresses numbers was increased from three inches to six inches. Section 504 C now states the following:

- C. Address numbers must be a minimum of six (6) inches in height for

residential uses and shall be placed on the front of the building facing the street or on the end of the building nearest the street so as to be visible from the street on which the property fronts.

3. The height multiple dwelling units and nonresidential buildings address numbers was increased from six inches to ten inches. Section 504 D now states the following:

- D. Numbers for multiple dwelling units and nonresidential buildings shall be at least ten (10) inches in height and shall be placed on the front of the building facing the street or on the end of the building nearest the street in which the building is accessed.

In addition, Ms. Tate recommended amending the County fee schedule to include a fee of \$125 for road signs (road signs includes the post and the green road name sign). Currently, the General Services' budget pays for signs to be installed.

Ms. Tate noted in order for the Board to take action to adopt the Addressing and Road Naming Ordinance at the September 9, 2013 meeting, the vote must be unanimous. Otherwise, a second reading vote will be scheduled at the Board's next meeting on September 23, 2013 whereby the ordinance can be adopted with a majority vote.

Commissioner Newell inquired about existing addressing number signs in relation to the new requirements. Ms. Tate stated existing addressing number signs would be grandfathered unless just cause for a public safety concern existed that would be at the discretion of the Addressing Coordinator. Commissioner Puryear pointed out under Section 701 – Enforcement, item A: reads owners of building already constructed will be required to comply with the ordinance therefore not grandfathering existing addressing.

Ms. Eithiel Estes, the new 911 Supervisor who will be responsible as the addressing coordinator, told the Board the purpose of addressing and number signs is to identify structures and to expedite services in the event of an emergency as well as temporary power for new construction. Ms. Estes confirmed three or more structures for living purposes require a road to be named. Ms. Estes told the group the process for implementation is being reviewed by 911, Planning and Inspections staff for preliminary and official addresses. Ms. Estes stated there have been some issues identified in Person County based on road length and the number of houses on the road being in a numbered sequential order. Ms. Estes confirmed any road names changes require a public hearing with consideration given to historical significance and such impact to property owners.

Vice Chairman Jeffers asked about the appeal process due to the Addressing Coordinator having so much discretion. Ms. Tate noted the initial appeal is with the Addressing Coordinator and after that to the Board of Commissioners as outlined in Section 402 – Street Names.

Ms. Tate affirmed there is no cost associated with the proposed new ordinance unless a new street requires a new street post with road name sign which is proposed to cost \$125 (fee proposed to be added into the County Fee Schedule).

Commissioner Blalock stated currently fire departments are taking applications for the reflective house numbers and they should be advised of the regulation sizes. Ms. Estes stated many fire departments provide this service because it helps them find the residence in an emergency.

Vice Chairman Jeffers asked Ms. Estes the difference between a preliminary and official address. Ms. Estes noted a preliminary address is based on the electronic digital pin on the map using initial addressing from the early 1990s; a preliminary address is considered an official address and will allow for a temporary power pole be set and for construction to begin. Once the permitting process begins, a sketch is required depicting any such structure to which a permanent address will be confirmed based on the front of the structure. Commissioner Puryear recommended that staff revise Article II – Definition of Terms to include preliminary address and official address as well as the add a new section for the overall appeal process to cover both numbering and new street names.

County Manager, Heidi York suggested with the substantial revisions recommended by the Board, a further review can be brought back at the Board's next meeting for action.

There were no individuals present to speak in favor of or in opposition to an Ordinance Regulating Addressing and Road Naming.

A **motion** was made by Commissioner Puryear and **carried 5-0** to close the public hearing related to an Ordinance Regulating Addressing and Road Naming.

CONSIDERATION FOR ADOPTION OF AN ORDINANCE REGULATING ADDRESSING AND ROAD NAMING:

It was the consensus of the Board to have the requested revisions to the Ordinance regulating Addressing and Road Naming to be brought back to the next Board meeting scheduled for September 23, 2013 for further consideration and action.

INFORMAL COMMENTS:

There were no comments from the public.

APPROVAL OF MINUTES:

A **motion** was made by Commissioner Blalock and **carried 5-0** to approve the minutes of August 19, 2013.

September 9, 2013

TAX ADMINISTRATIVE REPORT:

A **motion** was made by Vice Chairman Puryear and **carried 5-0** to approve the Tax Administrative Report noting the Releases for the month of July 2013.

NEW BUSINESS:

CAPITAL IMPROVEMENT FUND PERSON COUNTY ABC BOARD:

Mr. Dale Norris, General Manager of the Person County ABC Stores requested the Board of Commissioners to approve a request to allow the ABC Board to establish a Capital Improvement Fund in the amount of \$100,000 to aid in purchasing land and ultimately building a store. Mr. Norris stated the ABC Board is in the planning stage of acquiring land and building a store noting the request would allow the ABC Board to save to purchase land and reduce borrowing costs for the total project as well as reduce the impact on the County budget in the long run. Mr. Norris stated there would be little or no change to the profit distributions until the point of financing the project and building.

Mr. Norris noted the ABC Board has maximized its working capital (inventory, cash, payroll, revenues, taxes) according to the North Carolina General Statutes § 18B-805 Distribution of revenue related to Alcoholic beverages control laws, highlighting subsection (d) referring to working capital improvements which is currently set at \$495,000. Mr. Norris stated the ABC Board has approximately \$275,000 set aside not needed for operations.

Mr. Norris stated if the Board approves the ABC Board to establish a Capital Improvement Fund in the amount of \$100,000, the funds will be set aside immediately with no impact of the approximately \$169,000 sent to the County until such time a borrowing takes place to build a new store to replace one or both of the current ABC stores. The \$100,000 represents savings of approximately 20% of the county distribution saved over the last five years. Mr. Norris stated the ABC Commission encourages ABC Stores to provide well-lighted, clean store to enhance the shopping experience. Mr. Norris noted the County owns the current ABC stores, both of which do not have a mortgage, to which the Board of Commissioners authorized the ABC Board to conduct business. Mr. Norris gave the Board an overview of Vance County's experience to which the county allocation was reduced approximately 50% during their new store construction to replace two stores with a higher distribution realized once the mortgage is fully paid.

The group was unsure of the statutory requirements allowed for a county and the ABC Board, a separate entity, to join efforts for such venture.

A **motion** was made by Commissioner Puryear and **carried 5-0** to approve the request to allow the ABC Board to establish a Capital Improvement Fund in the amount of \$100,000.

WATER QUALITY RULES PLANNING AND EDUCATION GRANT:

Michael Ciriello, Planning Director for the Kerr-Tar Regional Council of Governments (KTRCOG) stated a water quality rules planning and education grant would be submitted and managed by the KTRCOG Planning Department. The purpose of the grant is to assist existing local staff with supplemental staffing resources to ensure that local governments and citizens are kept abreast of the water quality planning and rule-making process. Commissioner Blalock asked Mr. Ciriello if this staffing resource is a continuation of the work that Will Brooks is currently doing on a part-time basis. Mr. Ciriello confirmed it is the same.

Mr. Ciriello confirmed no local funds are required for the grant. Mr. Ciriello requested the Board action to adopt the Kerr-Tar Regional Council of Governments 205j Grant for Environmental Planning Resolution in support of the KTRCOG application.

A **motion** was made by Vice Chairman Jeffers and **carried 5-0** to adopt the Kerr-Tar Regional Council of Governments 205j Grant for Environmental Planning Resolution in support of the KTRCOG application.

Kerr-Tar Regional Council of Governments 205j Grant for Environmental Planning Resolution

WHEREAS North Carolina's continued prosperity depends on protecting the state's water resources for current use and future generations, and

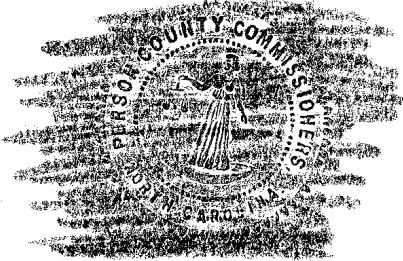
WHEREAS North Carolina is expected to grow by 3.5 million people to exceed 12 million by the year 2030, placing pressures on the state's water resources and local water providers, and

WHEREAS North Carolina's businesses, traditional and emerging industries all depend on reliable supplies of clean water, reasonable utility costs and an attractive natural environment, and

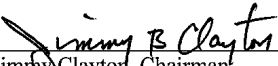
WHEREAS North Carolina's public water, sewer and stormwater utilities will require investments totaling \$16.63 billion to keep pace with necessary improvements and population growth over the next 25 years, including \$6.85 billion in investments within the next five years;

NOW THEREFORE BE IT RESOLVED that the Person County Board of Commissioners approve continuing 205j grant funding to ensure that the Kerr-Tar region and its local governments, residents, and businesses remain aware of and prepared for current and future water quality rules and regulations.

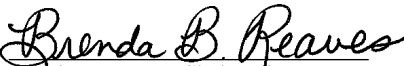
Adopted this the 9th day of September, 2013.



PERSON COUNTY
BOARD OF COMMISSIONERS


Jimmy Clayton, Chairman

Attest:


Brenda B. Reaves, Clerk to the Person
County Board of County Commissioners

September 9, 2013

PERSON COUNTY SCATTERED SITE:

Karen Foster, Community Development Planner for the Kerr-Tar Regional Council of Governments (COG) presented the Bid Tabulation for three properties eligible to participate in the scattered site project. Ms. Foster stated eligible bids have been received and are ready for award pending verification of licensing and insurance. Ms. Foster recommended that the bids be awarded in the following manner:

| | | |
|-------------------------|------------------------------|----------|
| 213 Gentry Street | Clement Construction Company | \$33,450 |
| 1281 Denny Store Road | Herman Rouse, LLC | \$77,000 |
| 446 Enos Slaughter Road | Clement Construction Company | \$20,000 |

Ms. Foster requested Board approval of contractors noting both were Person County contractors.

Commissioner Blalock asked if the bid projects were advertised in the newspaper. Ms. Foster responded they do not advertise in the newspaper(s) noting the Kerr-Tar Regional COG regularly solicits licensed contractors located in the region to participate in the bidder's list. Ms. Foster confirmed any interested contractors can contact her or the COG office to submit license information for verification.

Commissioner Newell asked Ms. Foster what is being built. Ms. Foster stated the scattered site projects includes housing rehabilitation of owner occupied dwellings that are either reconstruction which involves clearing and rebuilding on the same land or rehabilitation to bring the house up to code. Ms. Foster noted the funding is a HUD grant through the state of NC Department of Commerce and Division of Community Assistance.

Ms. Foster stated the new legislation does not include any funding for housing rehabilitation.

A **motion** was made by Vice Chairman Jeffers and **carried 5-0** to approve the recommended bids to be awarded and amounts as identified for the three properties eligible to participate in the scattered site project as presented.

Date: August 28, 2013

Memorandum to: Heidi York, Person County Manager
 From: Karen Foster, Kerr-Tar Regional COG
 Regarding: 2011 Person County Scattered Site Grant

A call for bids for the Person County Scattered Site program was distributed and the following bids were received and opened. The tabulations are as follows:

| County: Person | | BID TABULATION | | | |
|------------------------------|---------------|-----------------------|-----------------------|------------|------------|
| Project Name: Scattered Site | | | | | |
| DATE 8-27-2013 | 213 Gentry St | 1281 Denny Store Rd | 446 Enos Slaughter Rd | | |
| STAFF ESTIMATE | 28,068.00 | 78,990.00 | 18,475.00 | | |
| Contractor/Company Name | Bid Amount | Bid Amount | Bid Amount | Bid Amount | Bid Amount |
| L Roberts Repair & Builders | 37,945 | No bid rec'vd | 26,115 | | |
| Clement Construction Co. | 33,450 | 86,500 | 20,000 | | |
| Herman Rouse, LLC | 36,000 | 77,000 | 50,000 | | |
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Present:
 Brenda Reaves, Karen Foster

Pending verification of licensing and insurance, it is recommended that the bid(s) be awarded in the following manner.

| | | |
|-----------------------|------------------------------|----------|
| 213 Gentry St | Clement Construction Company | \$33,450 |
| 1281 Denny Store Rd | Herman Rouse, LLC | \$77,000 |
| 446 Enos Slaughter Rd | Clement Construction Company | \$20,000 |

If for some reason the contractors recommended above fail to enter into a binding contract or we find that the bid is not a responsible bid for the project, it is hereby authorized to use the 2nd lowest bidder. Should the above fail, the properties in question will be re-bid.

BID AWARD APPROVAL: Recommended: Heidi York Date 9/10/13
 Heidi York, Person County Manager

September 9, 2013

CDBG MONTHLY REPORTING:

Karen Foster, Community Development Planner for the Kerr-Tar Regional Council of Governments presented to the Board the CDBG monthly activities report and a Monthly Performance Status Report for August 2013 that is due to be submitted to the Division of Community Assistance.

Ms. Foster explained the process to the Board related to identifying eligible applications for the deferred, forgivable loan to which is funded with approval of all parties understanding the commitment that subject properties cannot be sold, given away and maintained as the primary residence for a period of time as determined by the amount of funding award. Ms. Foster stated the period of time ranges from seven to up to fifteen years based on the amount of funding allocated to the rehab of the home.

A **motion** was made by Vice Chairman Jeffers and **carried 5-0** to accept the monthly report as presented.

NC SOLAR CENTER GRANT FUNDING OPPORTUNITY:

Economic Development Developer, Stuart Gilbert noted a report at a recent Economic Development Commission meeting from the Executive Director of Triangle Regional Awareness referred to Person County as a maintenance county, which means borderline to become a non-attainment air pollution county. Mr. Gilbert noted air pollution is a negative issue and not good for attracting industry, the environment or the citizens.

Because Person County is in threat of a potential violation of EPA air quality emission standards, Mr. Gilbert stated Person County is eligible to apply for a grant from the NC Solar Center that is due on September 10, 2013. Based on the requirements, staff is requesting to apply for an 80% Air Emissions Grant from NC Solar Center to allow for purchase of telemetry equipment and wireless 24-hour day information on Person County Fleet. This will provide data and information about the most efficient routing for 40 of Person County’s fleet vehicles. Vehicles in the following departments would utilize these grant funds:

| <u>Person County Departments Requesting Telemetry</u> | <u># vehicles</u> |
|---|-------------------|
| DSS | 12 |
| Parks | 5 |
| Public Health | 20 |
| Person Industries | 1 |
| Person County Tax office | <u>2</u> |
| Total Person County Vehicles | 40 |

Mr. Gilbert stated the overall costs in the first year of the program would include the costs of telemetry which is equipment installed in a vehicle that tracks data for that particular vehicle with the main purpose of the grant to reduce fuel emissions.

Mr. Gilbert outlined that Person County would be responsible for paying for 20% match of the overall costs in the first year estimated at \$35,120 for the equipment, wireless costs and training for 40 vehicles. NC Solar Grant would pay for \$28,096 of the purchase cost of telemetry and the annual access charges for Person County 40 vehicles amounting to 80% of the first year costs which could reduce the first year costs to Person County to \$7,024.

Mr. Gilbert predicted Person County would have \$7,275 in fuel savings in the first year based on actual fleet miles per gallon of the 40 vehicles by utilizing telemetry; thereby the program would pay for itself in its first year. Mr. Gilbert noted however Person County would be responsible for at least an additional six months past the first year of wireless access costs estimated at an additional \$8,160 yet compared to the estimated fuel savings for the six-month period past first year estimated at \$4,522.

Mr. Gilbert estimated Person County's costs for the one and one-half year period at \$4,270.64 based on fuel savings alone. Person County would anticipate additional benefits unrelated to air emissions by the use of telemetry, including better management of fleet vehicles, complete supervisory knowledge of fleet vehicles status, including fleet maintenance, location, speed and numerous other details. Mr. Gilbert stated the national standard shows 13.2% savings by utilizing the telemetry program.

Following the one year and one-half period of commitment, the County would have the option to terminate the program, continue the program or transfer the equipment to other county vehicles with an installation fee only.

The air monitoring station in Person County is located at Bushy Fork Park.

Commissioner Blalock supported proceeding with this program and advocated for education for the air quality issues to increase participation in emissions reduction methods. Mr. Gilbert confirmed there would be no additional personnel required noting the costs involved the telemetry equipment and monthly access charges.

County Manager, Heidi York added all departments were asked to respond with interest in participating. Commissioner Jeffers inquired as to why the PATS did not respond. General Services Director, Ray Foushee stated PATS vehicles may have some type of tracking system or may have the ability with a new program in the near future.

A **motion** was made by Commissioner Blalock and **carried 5-0** to authorize an application be submitted to the NC Solar Center on behalf of Person County for an 80% Air Emissions Grant.

REVIEW OF THE BOARD OF COMMISSIONERS' RULES OF PROCEDURES:

County Manager, Heidi York reminded the Board that at the Board of Commissioners May 6, 2013 meeting, the Board voted 4-0 to extend the trial basis for not requiring a second to a motion. Staff was directed to bring this item back for evaluation at the first meeting in September. Ms. York requested the Board to evaluate the Board's decision to not require a second to a motion and to consider amending the Board's Rules of Procedure to reflect this change if appropriate.

It was the consensus of the Board to continue the rule of not requiring a second to a motion and to amend the Board's Rules of Procedure to reflect this change at the December meeting. Ms. York suggested staff bring to the Board revisions to the Board's Rules of Procedures, i.e., consent agenda, etc. to the December 2, 2013 regular scheduled meeting for consideration.

BUDGET AMENDMENT:

Finance Director, Amy Wehrenberg presented and explained the following Budget Amendment.

Upon a motion by Vice Chairman Jeffers and majority vote (5-0), the Board of Commissioners of Person County does hereby amend the Budget of the General Fund(s) on this, the 9th day of September 2013, as follows:

| | <u>Department Name</u> | <u>Amount</u> Incr / (Decr) |
|---------------------|---|--------------------------------|
| <u>EXPENDITURES</u> | <u>General Fund</u> | |
| | General Government | 18,060 |
| | Public Safety | 57,082 |
| | Human Services | 16,856 |
| | Culture & Recreation | 2,548 |
| | Transportation | 23,910 |
| | Economic and Physical Development | 3,166 |
| | Environmental Protection | 392 |
| | Transfers to Other Funds | 4,508 |
| | Contingency | (113,348) |
| <u>REVENUES</u> | <u>General Fund</u> | |
| | Other Revenues | 13,174 |
| <u>EXPENDITURES</u> | <u>PI Community Rehabilitation Program</u> | |
| | <u>Fund and Material Recovery Facility Fund</u> | |
| | PI Community Rehabilitation Program | 5,882 |
| | Material Recovery Facility | 1,176 |

September 9, 2013

| | | |
|---------------------|---|--------|
| | <u>PI Community Rehabilitation Program</u> | |
| <u>REVENUES</u> | <u>Fund and Material Recovery Facility Fund</u> | |
| | Transfer from General Fund to PI | 3,332 |
| | Transfer from General Fund to MRF | 1,176 |
| | Other Revenues (PI) | 2,550 |
| <u>EXPENDITURES</u> | <u>Emergency Telephone System Fund</u> | 12,426 |
| <u>REVENUES</u> | <u>Emergency Telephone System Fund</u> | |
| | Fund Balance Appropriation | 12,426 |
| <u>EXPENDITURES</u> | <u>4-H Program Fund</u> | 10,399 |
| <u>REVENUES</u> | <u>4-H Program Fund</u> | |
| | Other Revenues | 10,399 |

Explanation:

Transferring from Contingency/Insurance (-\$113,348) the annual cost of vehicle insurance coverage (\$113,348); received insurance claim proceeds for damage to vehicles (\$13,174); appropriating fund balance in the E911 Telephone Fund for a GPS system which will fulfill the County's needs for addressing and road mapping (\$12,426); accounting for the transfers from the General Fund to Person Industries and the Material Recovery Facility Fund for their portions of the vehicle insurance coverage (\$4,508), received insurance claim for damage to Person Industries vehicles (\$2,550); and recording donations received for 4-H programs (\$10,399).

NC GOVERNOR'S HIGHWAY SAFETY PROGRAM LOCAL GOVERNMENTAL RESOLUTION:

Sheriff Dewey Jones stated the NC Governor's Highway Safety Program for funding will provide Person County a 50/50 match to update equipment (in-car cameras, laptops) in some of the Sheriff's fleet of vehicles that are outdated. Sheriff Jones stated his Office will continue to participate in check points and complete all other requirements mandated by the grant. Sheriff Jones noted the 50/50 match will be appropriated using asset forfeiture funds.

A **motion** was made by Vice Chairman Jeffers and **carried 5-0** to approve the NC Governor's Highway Safety Program Resolution and the Agreement of Conditions as presented.

North Carolina Governor's Highway Safety Program
LOCAL GOVERNMENTAL RESOLUTION

WHEREAS, the Person County Sheriff Office (herein called the "Agency")

(The Applicant Agency)

has completed an application contract for traffic safety funding; and that Board of Commissioners (The Governing Body of the Agency) has thoroughly considered the problem

identified and has reviewed the project as described in the contract;

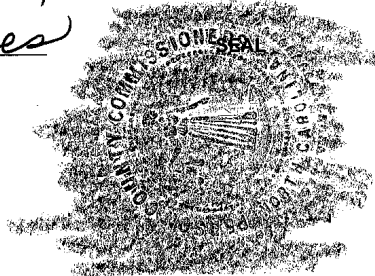
THEREFORE, NOW BE IT RESOLVED BY THE Board of Commissioners IN OPEN MEETING ASSEMBLED IN THE CITY OF Roxboro, NORTH CAROLINA, THIS 9th DAY OF September, 20 13, AS FOLLOWS:

1. That the project referenced above is in the best interest of the Governing Body and the general public; and
2. That Sheriff Dewey E. Jones is authorized to file, on behalf of the Governing Body, an application contract in the form prescribed by the Governor's Highway Safety Program for federal funding in the amount of \$ 45,000.00 to be made to the Governing Body to assist in defraying the cost of the project described in the contract application; and
3. That the Governing Body has formally appropriated the cash contribution of \$ 45,000.00 as required by the project contract; and
4. That the Project Director designated in the application contract shall furnish or make arrangement for other appropriate persons to furnish such information, data, documents and reports as required by the contract, if approved, or as may be required by the Governor's Highway Safety Program; and
5. That certified copies of this resolution be included as part of the contract referenced above; and
6. That this resolution shall take effect immediately upon its adoption.

DONE AND ORDERED in open meeting by Jimmy B. Clayton (Chairperson/Mayor)

ATTESTED BY Brenda B. Beaves (Clerk)

DATE 09/09/2013



CONSIDERATION FOR THE REQUEST BY THE BOARD OF EDUCATION FOR AN ADDITIONAL APPROPRIATION OF \$100,000 FUNDING FOR TWO TECHNOLOGY STAFF POSITIONS:

Chairman Clayton received a letter from the Board of Education Chairman requesting an additional appropriation of \$100,000 to the Person County Schools current expense budget to fully fund two technician positions, increasing the schools' technology staff from six FTEs to eight FTEs. County Manager, Heidi York noted that this request was included in the Board of Education's Fiscal Year 2014 budget request and was not recommended as it is an annual recurring expense for personnel positions for which the County has no authority over. Ms. York confirmed the Fiscal Year 2014 budget did not increase the local current expense funding however, increased the capital budget.

Commissioner Puryear noted his reason to add this item to the agenda was based on his conversation with the Board of Education's Chairman related to the need additional IT staff help with school computer maintenance and usage. Commissioner Puryear questioned the scope of the school's 23 buildings, 6500 computers, 46 servers, 156 switches and 353 access points as compared to the County. Ms. York stated she did not have that data readily available to compare. Commissioner Puryear advocated for a good faith effort of 50/50 to appropriate one-half (\$50,000) of the request contingent that the Board of Education appropriate the other one-half (\$50,000).

Chairman Clayton reminded the Board it would be a recurring expense for positions which would increase the local current expense appropriation. Ms. York reminded any such allocation would be at the discretion of the Board of Education as to how they use the funding reiterating the County cannot mandate in any such manner.

Vice Chairman Jeffers stated his opposition to the additional appropriation due to the County does not hire school staff.

Commissioner Blalock inquired as to the amount in the School's Fund Balance. Ms. York stated when the two governing bodies met jointly; the balance was approximately \$800,000.

A **motion** was made by Commissioner Puryear and **failed 2-3** to appropriate \$50,000 on the condition that the Board of Education matches such for the purposes to hire two additional technology staff positions. Commissioners Puryear and Newell voted in favor of the motion. Chairman Clayton, Vice Chairman Jeffers and Commissioner Blalock cast the dissenting votes.

CONSIDERATION FOR THE REQUEST BY THE BOARD OF EDUCATION FOR PERSON COUNTY ACQUISITION OF .67 ACRE TRACT OF LAND BETWEEN 501 AND HELENA ELEMENTARY SCHOOL FOR THE PURPOSE OF EMERGENCY ACCESS VEHICLES ONLY:

Chairman Clayton told the group the Board of Education Chairman has requested the County to purchase a .67 acre tract of land between US Highway 501 and Helena Elementary School for the purpose of emergency access vehicles only. Chairman Clayton noted the access was used during the Helena School construction period noting there is only one entrance and exit to the school property which is very congested during morning and afternoon school hours. Chairman Clayton stated the Board of Education Chair has received an agreement from the property owner, Mr. Bernard Gentry, for the purchase of this parcel (#17319) at tax value, \$7,755. Chairman Clayton stated the County is responsible for capital expenses for the schools and this item is such.

County Manager, Heidi York stated staff does not know what the costs will be to upgrade the access noting input from the Board is requested whether or not the acquisition is warranted and to what level of construction is desired. Ms. York stated she would like to review the standards required as well as if there would be any deed restriction.

Commissioner Newell stated his opposition to purchasing if there was a deed restriction.

Chairman Clayton noted he had instructed the County Manager to move forward with a title search and tentative purchase agreement with an attorney. Ms. York noted the title search at the County's expense and tentative purchase agreement should be completed by the end of the week.

A **motion** was made by Commissioner Blalock and **carried 5-0** to move forward with Person County to purchase a .67 acre tract of land between US Highway 501 and Helena Elementary School for the purpose of emergency access vehicles only contingent upon a clean title without deed restriction for tax value, \$7,755 from Bernard Gentry. The \$7,755 purchase price would be appropriated from the County Fund Balance.

Commissioner Puryear inquired about the Steering Committee for the old Helena School Property member list. Ms. York noted he was the only commissioner who had added names to the original list presented at a previous Board meeting. Ms. York noted she would send the Board an updated list of members noting more individuals could be added at any time.

CHAIRMAN’S REPORT:

Chairman Clayton encouraged Board members to note the upcoming ribbon cuttings for Piedmont Community College, Person Memorial Hospital and a Doctor’s Office as announced in the emails sent from the Chamber of Commerce Director, Marcia O’Neil.

MANAGER’S REPORT:

County Manager, Heidi York reminded the group of the upcoming Economic Development Day follow up scheduled for Thursday, September 12, 2013 with registration starting at 8:30 am and the program beginning at 9:00 am and ending at 3:30 pm in room S100 at Piedmont Community College. Ms. York noted the feedback from the first Economic Development Day will be formulated into a Strategic Plan for economic development. Ms. York noted the event is planned to be streamed live for viewing.

COMMISSIONER REPORT/COMMENTS:

Commissioners Newell and Puryear had no report or comments.

Commissioner Blalock announced a Re-Entry Program meeting scheduled for Tuesday, September 10, 2013 at 6:00 pm in the Burris House (adjacent to St. Marks Episcopal Church on N. Main Street).

Vice Chairman Jeffers stated the Person County Farm Tour is scheduled for September 21-22, 2013 as well as 4-H clover fundraiser to be held at the Tractor Supply with up to 50% of the proceeds coming back to the Person County 4-H program.

ADJOURNMENT:

A **motion** was made by Commissioner Puryear and **carried 5-0** to adjourn the meeting at 8:28 pm.

Brenda B. Reaves
Clerk to the Board

Jimmy B. Clayton
Chairman