

**PERSON COUNTY BOARD OF COMMISSIONERS**

**JUNE 7, 2012**

**MEMBERS PRESENT**

**OTHERS PRESENT**

Jimmy B. Clayton  
Kyle W. Puryear  
B. Ray Jeffers  
Samuel R. Kennington  
Frances P. Blalock

Heidi York, County Manager  
Brenda B. Reaves, Clerk to the Board

.....  
The Board of Commissioners for the County of Person, North Carolina, met in recessed session on Thursday, June 7, 2012 at 6:00 p.m. in the Person County Office Building Auditorium for the purpose of joint session with the Roxboro City Council.

Person County Attendees:

Chairman Clayton, Vice Chairman Puryear, Commissioners Jeffers, Blalock and Kennington  
County Manager, Heidi York  
Clerk to the Board, Brenda Reaves  
Interim Assistant County Manager, Janet Clayton

City of Roxboro Attendees:

Mayor Marilyn Newell, Mayor Pro-Tem William Davis, Council Members: Henry Daniel, Sandy Stigall, Mark Phillips, and Byrd Blackwell  
City Manager, Stephen Steese  
City Clerk, Trevie Adams  
Assistant City Manager, Tommy Warren

Chairman Clayton called the meeting to order. Commissioner Jeffers was absent until 6:32 pm and Vice Chairman Puryear was absent until 6:43 pm. Commissioner Blalock left the meeting at 7:22 pm.

**DISCUSSION/ADJUSTMENT/APPROVAL OF AGENDA:**

A **motion** was made by Commissioner Blalock, **seconded** by Commissioner Kennington and **carried 3-0** to approve the agenda.

**ECONOMIC DEVELOPMENT:**

Economic Development Director Position

County Manager, Heidi York updated both governing bodies that since the last joint meeting an offer fell through and she re-advertised the position and have received ten good applications in which she was reviewing for the interviewing process with hopes to fill the position in July. Ms. York stated the hiring rate salary for minimum qualifications is \$63,000 with a maximum range to \$98,000 noting \$70,000 has been budgeted.

## **COORDINATION OF SERVICES:**

### Coordination of City/County Zoning/Permitting Review Process

City Manager, Stephen Steese told the group that Julie Maybee, City Planning Director had announced her retirement effective June 30, 2012 noting a new hire would need to be in place prior to moving forward with the City/County combined central permitting. Mr. Steese stated Ms. Maybee's retirement triggered discussions related to an opportunity to re-structure both planning departments to one uniform department with a goal to implement uniform ordinances to govern both the City and County. Both boards were in support of consolidating both planning departments for a one-stop community development services with top notch customer service.

### Uniform Fee Schedule

Both governing bodies were in support of the unified fee schedule that would be effective July 1, 2012 by budget adoption by both entities.

## **SENIOR CENTER FOLLOW-UP:**

### Update of Future Plans

Ms. York stated three community meetings have been held to receive citizen input as a part of the engineering feasibility study. The top two amenities that resulted from the community meetings are Physical Equipment and a Swimming Pool. Ms. York noted the engineering feasibility study is slated to be complete by July 1, 2012.

### Continuation of Services

City Council members noted funds are budgeted to replace the roof at the current Senior Center facility as well as advocated consideration for the Senior Center to remain at its current location in the future. Council member, Henry Daniel suggested the City of Roxboro may be willing to deed the currently utilized Senior Center building over to the County suggesting additional property adjacent to the site may also be available as a possible site for the Recreational/Senior Center. Mr. John Hill, Director of the Arts, Parks and Recreation Department stated the engineering feasibility study would consider all data and explore all options.

## **FISCAL YEAR 12-13 BUDGET ISSUES:**

### Stormwater Regulations

Assistant City Manager, Tommy Warren told the group the City of Roxboro has proceeded to combine stormwater rules for the Roanoke and the Falls Neuse into one ordinance that is scheduled for Council consideration and approval on June 12, 2012. Council member, Mark Phillips suggested both the City and County governing bodies jointly adopt a Resolution related to the state mandated rules imposed locally.

### Roxboro Development Group (RDG)

Mr. Steese and Ms. York confirmed both governing bodies recommended budgets did not include any additional funding for RDG over the current fiscal year budget appropriation. Commissioner Kennington advocated the importance for the Main Street Program noting a suggestion for each entity to fund one program, i.e., City fund RDG and County fund the economic development director position as he knew first-hand the hardship of RDG not having recurring funds confirmed each year. Mr. Steese added that an intergovernmental agreement may provide a solution for such a partnership. Commissioner Jeffers voiced his opposition to the county funding the additional portion for a full time position noting there were other county positions justifiably warranted that were not in the budget. It was the consensus of the group for the City and County managers to review the new concept governed by an intergovernmental agreement and bring back to their individual boards. Commissioner Kennington suggested appropriating the additional funding to a Contingency Fund until such time the managers had met and both governing bodies have considered the managers' recommendation. Council member, Mark Phillips invited everyone to attend the next RDG meeting that is scheduled to be held on June 13, 2012 at 12:00 noon at the Karma Restaurant.

### Roxboro Area Merchants Association (RAMA)

Council member, Mark Phillips stated the RAMA meets the second Tuesday morning at 8:00 am at Golden Corral. There was no consensus to grant the funding request of \$3,500 by the Board of Commissioners.

### Chamber of Commerce

Council member, Mark Phillips invited everyone to attend a Chamber of Commerce meeting. There was no consensus to grant the \$2,000 funding request by the Board of Commissioners.

### **NEXT MEETING:**

It was the consensus of both governing bodies to hold off scheduling the next joint meeting to allow the City and County managers an opportunity to meet and make a recommendation to their respective governing body related to funding RDG and the economic development director position. A future meeting may be warranted for both governing bodies to further discuss funding RDG's director to full time and the economic development director position as well as the results of the Senior Center feasibility study.

Chairman Clayton announced a ribbon cutting would be held at Tractor Supply on July 14, 2012 at 10:00 am.

**RECESS:**

A **motion** was made by Commissioner Kennington, **seconded** by Vice Chairman Puryear, and **carried 5-0** to recess the meeting at 7:50 pm until June 14, 2012 at 6:00 pm in the Commissioner's Board room 215 for a joint meeting with the Planning Board.

---

Brenda B. Reaves  
Clerk to the Board

---

Jimmy B. Clayton  
Chairman

**June 7, 2012**