

## PERSON COUNTY ORDINANCE

### **CRIMINAL HISTORY RECORD CHECK ORDINANCE**

#### **Section 1- PURPOSE and AUTHORITY**

In order to protect the citizens of Person County and their properties, the provisions of this ordinance are established to provide a policy and procedures for criminal history checks through the North Carolina SBI/DCI on final applicants for employment with the County. Subject to the provisions of Section—below, employment with the County may be denied for those persons convicted of any crime against a person or crimes against property where intent is an element, or any drug or gambling related offense. This ordinance is adopted pursuant to North Carolina general statutes 153A-11 and 153A-12.

#### **Section 2- RECORD SEARCH - CANDIDATE TO PROVIDE PERSONAL INFORMATION**

The County Manager, or designee, may conduct an investigation of any final candidate for a part time or full time position with Person County government. It shall be a precondition of employment that an applicant, upon request, provide necessary personal identification including social security number and drivers license and submit to fingerprinting so that the County Manager, or designee, may cause a thorough search to be made of local and state criminal records to determine whether the applicant has a history of criminal convictions for the offenses named above by use of the networks of the State Bureau of Investigation, Division of Criminal Information Network (DCI).

#### **Section 3- FINDINGS**

The Person County Sheriff, or designee, shall provide the findings made by the use of the DCI network to the Person County Manager, or designee, provided that all necessary agreements with the State Bureau of Investigation Division of Criminal Information (DCI) have been executed.

#### **Section 4- EVALUATION OF FINDINGS**

An evaluation of any offense for purposes of employment will take into account the nature and the circumstances of the offense and the time of the offense as they relate to the essential job functions for the position applied for.